



# D.N.R. COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)

BALUSUMUDI, BHIMAVARAM, W.G.Dist., A.P., PIN-534 202

Tel : 08816-221237, 9666188519, Fax : 08816-221236, Email : info@dncet.org, Website : www.dncet.org

Ref: DNCET/IQAC/CIR/2019-20

Date: 01-06-2019.

## CIRCULAR

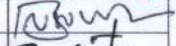


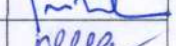


All the staff and students are hereby informed the **Internal Quality Assurance Cell (IQAC)** has been reconstituted. The constitution of the IQAC Committee is as follows:

SN	Name	Designation	Designation in Committee
1	Dr. U. Ranga Raju	Principal	Chairperson
2	Dr. B.V.S.Varma	Vice Principal	Coordinator
3	Mr. G. Satyanarayana Raju	Secretary & Correspondent	Member
4	Mr G Pandu Ranga Raju	Industrialist	Member
5	Mr. M. K. V. Ratnam	HOD-CE	Member
6	Mr. S. Rajesh	HOD-EEE	Member
7	Dr. D. Bhanu Prakash	HOD-ME	Member
8	Dr. S. Koteswari	HOD-ECE	Member
9	Mr. DDD Suri Babu	HOD - CSE	Member
10	Mr. NUB Varma	HOD-S&H	Member
11	Mr. R. Krishna Kumar	Professor (Retd)	Member
12	Mr.KASVRS Phani Kumar	Admin. Officer	Member
13	M.Lakshmi Kumar	Alumni	Member

### Copy to:

The Hon'ble President,  
The Secretary & Correspondent,  
Dr. BVS Varma, IQAC - Office File  
The Principal Office File,  
All Members of IQAC, Staff, Students and Notice Board

  
**PRINCIPAL**  
D.N.R. College of Engg. & Tech  
BHIMAVARAM-534 202.

SN	Name	Designation	Designation in Committee	Signature
1	Dr. U. Ranga Raju	Principal	Chairperson	
2	Dr. B.V.S.Varma	Vice Principal	Coordinator	
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Ref: DNRCEC/IQAC/CIR-1/2019-20

Date: 03-06-2019.

## CIRCULAR

All the IQAC members are hereby informed that a meeting will be convened on 08-06-2019 at 11:00AM in Principal Chamber to discuss the following agenda.

### Agenda:

1. Review on the resolutions of the previous meeting
2. Review on NAAC works.
3. Discussion on Weekly Test System
4. Discussion on Project based assignments
5. Innovative & integration of modern methods of teaching & learning.
6. Faculty work load, selection of electives and course files
7. Discussion on remedial classes and time tables
8. Review on admissions.
9. Discussion on Technology related certifications.
10. Discussion on MoUs with institutes and industries.
11. Discussion on administrative and financial management.
12. Any other item with the permission of the chair.

All the members are requested to be present for the meeting.

**COORDINATOR**

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The Secretary & Correspondent,  
Dr. BVS Varma, IQAC - Office File  
The Principal Office File,  
All Members of IQAC and Staff

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Ref: Dnrcet/IQAC/MOM-1/2019-20

Date: 08-06-2019.

## MINUTES OF MEETING

The IQAC meeting is held on 08-06-2019 in the Principal Chamber.

### **Discussion on the agenda:**

1. The members reviewed about the previous meeting issues.
2. The chairperson appreciated the coordinator and all the members for their efforts towards NAAC process. The IQAC explained the NAAC Details

**Date of Institutional Information for Quality Assessment (IIQA) applied : 20-04-19**

**Date of Acceptance : 25-04-19**

**Date of Self Study Report (SSR) Submission : 07-06-19**

3. The committee reviewed the conduction of remedial classes & weekly tests and suggested to improve the performance of the students in the mid examinations.
4. The committee reviewed the project based assignments and suggested all the hod's to encourage the students to participate in the technical symposium. So that students apply their knowledge on prototype design to improve their problem solving methodologies by experiential learning.
5. The committee suggested the faculties to adopt the Innovative and modern methods of teaching & learning methodologies. Such as, a preparatory examination is conducted on the syllabus with duration and question pattern exactly similar to the University examinations to give simulation experience, virtual reality (Animated slide based teaching clearly gives the idea about the subject).
6. The committee advised to have a workload of 22hrs per week for a faculty and Teaching Plan and study materials need to be prepared according to the syllabus with chapter end assignments in all courses and subjects. The committee suggested understanding the students' choice of electives.
7. The committee members suggested to conduct remedial classes after college hours for the students who are having backlogs.
8. The counselling will be delayed in this academic year due to AFRC regulations but the admissions will be provided for the students under the management and spot quota irrespective of their caste, religion, nationality, gender and poor academic performance. Admission to backward students on subsidized fee lower than University approved fee in selected courses helps the students from backward community to access their education.



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9. The committee recommended certification programmes customized to suit the needs and requirements of students to bridge the gap in curriculum based learning like android apps; python program.
10. The committee reviewed the MOUs with institutes and industries. The committee suggested conducting industrial visit every semester.
11. To constantly strive towards modernization and excellence in infrastructure.
12. The meeting is concluded with vote of thanks.

  
COORDINATOR

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The Secretary & Correspondent,  
Dr. BVS Varma, IQAC – Office File  
The Principal Office File,  
All Members of IQAC and Staff

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**Ref: DNRCET/IQAC/CIR-2/2019-20**

**Date: 19-08-2019.**

## CIRCULAR

All the IQAC Committee members are hereby informed that a meeting will be convened on 20-08-2019 at 11:00AM in principal chamber to discuss the following agenda:

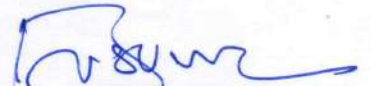
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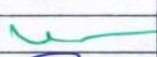


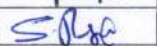
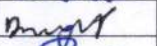

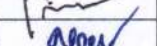
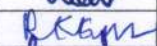
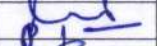


1. To ratify the resolutions of the previous meeting.
2. Discussion on NAAC works
3. Review on attendance, mid marks and counselling the students
4. Review on syllabus coverage.
5. Feedback forms from the students
6. Extended facilities in the college campus.
7. Improve Quality Culture.
8. Conducting FDPs.
9. Discussion on Laboratories in each department.
10. Discussion on administrative and financial management
11. Any other point with the permission of the chair.

All the Members are requested to attend the meeting.

### **Copy to:**

The Hon'ble President,  
The Secretary & Correspondent,  
Dr. BVS Varma, IQAC - Office File  
The Principal Office File,  
All Members of IQAC and Staff

  
**COORDINATOR**

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Ref: DNRCEI/IQAC/MOM-2/2019-20

Date: 20-08-2019.

## MINUTES OF MEETING

The IQAC review meeting is held on 20-08-2019 at 11:00AM in IQAC chamber. Discussion on the agenda:

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The committee suggested all criterion coordinators to complete all the files up to date. The IQAC explained the NAAC Details.

**DVV received on : 04-07-19**

**DVV Submitted on : 18-07-19**

**Pre-qualifier Stage : 06-08-19**

**Assessment dates notified : 19-08-19**

The payments to the NAAC is completed. The assigned dates for the peer team inspection committee are **Spell1:oct3,4 Spell2:oct17,18 Spell3: oct24,25**

3. The committee suggested to follow the rules in the handbook for attendance, mid marks and counselling the students
4. The committee collected the syllabus coverage from all the hods and analysed the report and suggested to completing the syllabus one week before the commencement of mid exams and conduct a preparatory examination on the syllabus to have a simulation experience.
5. Student feedback is treated as a valuable output and is collected through a variety of ways such as feedback form, suggestion box etc. The committee members reviewed on feedback of the parents & rating of faculty by students and motivated the faculties to change the teaching methodologies.
6. The committee recommended to library and computer facilities coordinator to open for extended hours till late evenings (06:00PM) and holidays (10:00 to 01:00PM).
7. The committee suggested improving the Quality culture within the campus.
8. The committee decided to conduct FDP for enhancing performance.
9. The committee reviewed the administrative and financial management like purchase of books, solar etc.
10. The committee reviewed laboratories about ensuring the adequacy, maintenance and proper allocation of support structure & services and recommended to procure or maintenance if any.
11. The meeting concluded with vote of thanks.

### Copy to:

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The Secretary & Correspondent,  
Dr. BVS Varma, IQAC - Office File  
The Principal Office File,  
All Members of IQAC and Staff

  
**COORDINATOR**



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Ref: DNRCEC/IQAC/CIR-3/2019-20

Date: 03-10-2019.

## **CIRCULAR**

All the IQAC Committee members are hereby informed that a meeting will be convened on 04-10-2019 at 11:00AM in principal chamber to discuss the following agenda:

### **I. Agenda for Department Activities**

1. To ratify the resolutions of the previous meeting.
2. syllabus coverage
3. Extended facilities in the college campus.
4. Discussion on ICT facilities.
5. Effectiveness of Remedial classes

### **II. Agenda for Research Activities**

6. Conduction of Workshop/Training/Seminar/Guest Lecture etc., to promote research culture
7. Publications of Papers (UGC/University Listed Journals)

### **III. Meeting Agenda for Centre for Counselling and Guidance**

8. Absentees Trend and Action Taken
9. Review on mid marks, and counselling the students
10. Discipline Related Issues
11. Student's Grievances
12. Promotion of Students for Higher Education

### **IV. Meeting Agenda for Centre for Training and Placement**

13. Placement Reports (Campus Placements)
14. Field Projects/Internships/Industrial Visits
15. Placement Training Programmes (UG/PG)

### **IV. Others**

16. Discussion on NSS Unit
17. Discussion on NAAC
18. Discussion on administrative and financial management
19. Any other point with the permission of the chair.

All the Members are requested to attend the meeting.

### **Copy to:**

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The Secretary & Correspondent,  
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The Principal Office File,  
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**COORDINATOR**





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Ref: DNRCEC/IQAC/MOM-3/2019-20

Date: 04-10-2019.

## MINUTES OF MEETING

The IQAC review meeting is held on 04-10-2019 at 11:00AM in Principal chamber.

Discussion on the agenda:

The committee has taken the feedback of previous meeting agenda and expressed satisfaction.

**The peer team will visit the college on 17<sup>th</sup> and 18<sup>th</sup> -10-19. (i.e. Spell2:17, 18-oct-19).**

### I. Agenda for Department Activities

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The committee suggested collecting the syllabus coverage of odd sem, as the sem is closing on 5-10-19.
3. The committee suggested students to utilize the facilities (gym etc) in the college campus. The committee also suggested improving the Quality culture within the campus.
4. The committee suggested giving brief discussion on the topics through ICT facilities.
5. IQAC analysed few subjects which are taught in remedial classes and found satisfactory for the results. IQAC also suggested increasing the student's strength in the upcoming remedial classes.

### II. Agenda for Research Activities

6. The committee instructed all the HODs to get approvals from industries for industrial visits, conduct workshops and Techfests.
  - ECE department is conducting 2 day workshop on PCB Design from 13 to 14 -09-19.
  - CSE department is conducting AVISHKAAR -19 - Techfest from 26 to 27-09-19.
7. The committee suggested to publish the papers in UGC Listed Journals

### III. Meeting Agenda for Centre for Counselling and Guidance

8. The committee checked the attendance and detained few students who have got less attendance % and students who fall between 65 to 75 are promoted with university condonation fee.
9. The committee suggested displaying the mid marks in the notice board and counselling the students who have got less marks.
10. The committee suggested all the HODs to monitor the students who are making noise in the corridors.
11. The committee resolved the problems of students in examination and office section
12. The committee suggested HODs to conduct seminar on Higher Studies

### IV. Meeting Agenda for Centre for Training and Placement

13. The committee congratulated the 3 students who have got selected in the TCS campus
14. The committee instructed all the HODs to conduct industrial visits and training programmes for the students in the upcoming even semester.
15. The committee suggested the T&P officer to conduct training programmes for the students.



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## IV. Others

16. The committee reviewed the NSS Unit programs i.e.

- International Yoga Day(21<sup>st</sup> June'19),
- Launching of Chandrayaan -II (23<sup>rd</sup> July'19)
- Essay Writing Competition on Mahatma Gandhi Biography(1<sup>st</sup> Aug'19) and
- Soul Synch Meditation by O&O Academy(19<sup>th</sup> Aug'19)
- THE ABROGATION OF ARTICLE3-370

17. The committee suggested all criterion coordinators to complete all the files up to date.

The IQAC explained the NAAC peer visit details. A letter was send to Registrar and APSCH and a circular was send to all the students, staff, alumni and parents.

IQAC suggested placing anew notice boards in the campus, decoration of lounge, white wash to the college, cleaning of campus. **The peer team is visiting the campus on 17, 18-10-2019.**

18. The meeting concluded with vote of thanks

  
COORDINATOR

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Date: 15-11-2019.

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4	Mr G Pandu Ranga Raju	Industrialist	Member
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6	Mr. S. Rajesh	HOD-EEE	Member
7	Dr. K. Rajesh	HOD-ME	Member
8	Dr. S. Koteswari	HOD-ECE	Member
9	Mr. DDD Suri Babu	HOD - CSE	Member
10	Dr. GG Ratnam	HOD-S&H	Member
11	Mr. R. Krishna Kumar	Professor (Retd)	Member
12	Mr.KASVRS Phani Kumar	Admin. Officer	Member
13	M.Lakshmi Kumar	Alumni	Member
14	STP Sri harshitha	Student	Member
15	S Rama Krishna	Parent	Member

### Copy to:

The Hon'ble President,  
The Secretary & Correspondent,  
Dr. BVS Varma, IQAC - Office File  
The Principal Office File,  
All Members of IQAC, Staff, Students and Notice Board

  
**PRINCIPAL**  
D.N.R. College of Engg. & Tech  
BHIMAVARAM - 534 202

SN	Name	Designation	Designation in Committee	Signature
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Tel : 08816-221237, 9666188519, Fax : 08816-221236, Email : info@dnrcet.org, Website : [www.dnrcet.org](http://www.dnrcet.org)

Ref: DNRCEC/IQAC/CIR-5/2019-20

Date: 15-11-2019.

## CIRCULAR

All the IQAC Committee members are hereby informed that a meeting will be convened on 16-11-2019 at 11:00AM in principal chamber to discuss the following agenda:

### I. Agenda for Department Activities

1. To ratify the resolutions of the previous meeting.
2. UG - Time Tables for the upcoming even semester of II, III & IV B.Tech.
3. Review on Project work II M.Tech – III & IV Sem.
4. Syllabus coverage for I M.Tech – I Sem and Discussion on ICT facilities.
5. Effectiveness of Remedial classes

### II. Agenda for Research Activities

6. Conduction of Workshop/Training/Seminar/Guest Lecture/Hackathon etc., to promote research culture.
7. Publications of Papers (UGC/University Listed Journals).

### III. Meeting Agenda for Centre for Counselling and Guidance

8. Absentees Trend and Action Taken
9. Review on weekly test and Project based assignments.
10. Discipline Related Issues
11. Student's Grievances
12. Promotion of Students for Higher Education

### IV. Meeting Agenda for Centre for Training and Placement

13. Placement Reports (Campus Placements)
14. Field Projects/Internships/Industrial Visits
15. Placement Training Programmes (UG/PG)

### IV. Others

16. Discussion on NSS Unit
17. Discussion on NAAC
18. Discussion on administrative and financial management
19. Any other point with the permission of the chair.

All the Members are requested to attend the meeting.

### Copy to:

The Hon'ble President,  
The Secretary & Correspondent,  
Dr. BVS Varma, IQAC – Office File  
The Principal Office File,  
All Members of IQAC and Staff



COORDINATOR



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Ref: DNRCEC/IQAC/MOM-5/2019-20

Date: 16-11-2019.

## MINUTES OF MEETING

The IQAC review meeting is held on 16-11-2019 at 11:00AM in Principal chamber.

Discussion on the agenda:

### I. Agenda for Department Activities

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The committee suggested the Time Tables incharges to prepare the TT for the upcoming EVEN Semester of II, III, IV - B.Tech, as the semester is starting from 18-10-19.
3. The committee suggested the project incharges to conduct enough presentation on the area of the topic and every student need to present a paper in the UGC Journals.
4. The committee checked the M.Tech I Sem Syllabus Coverage and suggested to use ICT facilities for UG and PG.
5. IQAC analysed few subjects which are taught in remedial classes and found satisfactory for the results.

### II. Agenda for Research Activities

6. The committee instructed all the HODs to get approvals from industries for industrial visits, conduct workshops, Techfests and Hackathon 2020.
  - Seminars 3, workshops-6, training course -2, campus to community program - 14
7. The committee suggested to publish the papers in UGC Listed Journals

### III. Meeting Agenda for Centre for Counselling and Guidance

8. The committee suggested the HODs to ensure in the upcoming semester, the students need to maintain 75% of attendance and <75% attendance need to be counselled.
9. The committee suggested the HODs to conduct weekly test and analyse the report to improve the performance. Encourage the students of various departments to participate in technical paper presentations, Hackathon 2020, and publish in journals.
10. The committee suggested the HODs to send the misbehaviour students to the discipline committee.
11. The committee suggested to resolve the problems of students in teaching, examination and office section
12. The committee suggested HODs to conduct seminar on Higher Studies

### IV. Meeting Agenda for Centre for Training and Placement

13. The committee suggested the TPO to conduct more campus interviews in the college
14. The committee instructed the HODs to conduct industrial visits and training programmes for the students in the upcoming even semester.
15. The committee suggested the T&P officer to conduct training programmes (Soft Skills) for the students.

### IV. Others

16. The committee reviewed few NSS Unit programs and suggested to conduct more campus community programs in the upcoming even semester for UG and PG.
  - International Yoga Day(21<sup>st</sup> June'19),



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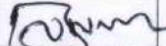
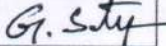
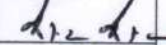

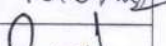
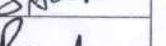
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- Launching of Chandrayaan -II (23<sup>rd</sup> July'19)
  - Essay Writing Competition on Mahatma Gandhi Biography(1<sup>st</sup> Aug'19) and
  - Soul Synch Meditation by O&O Academy(19<sup>th</sup> Aug'19)
  - THE ABROGATION OF ARTICLE3-370
17. The IQAC received a letter ~~from~~ that DNR College of Engineering & Technology has obtained **B++ Grade**. A circular was send to all the students, staff, alumni and parents.
18. The meeting concluded with vote of thanks

  
COORDINATOR

**Copy to:**

The Hon'ble President,  
The Secretary & Correspondent,  
The Principal & IQAC - Office File  
All Members of IQAC and Staff

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Ref: DNRCEC/IQAC/CIR-6/2019-20

Date: 03-01-2020.

## CIRCULAR

All the IQAC Committee members are hereby informed that a meeting will be convened on 04-01-2020 at 11:00AM in principal chamber to discuss the following agenda:

### I. Agenda for Department Activities

1. To ratify the resolutions of the previous meeting.
2. Handling of the classes as per the Time Tables both UG - B.Tech and PG - I M.Tech.
3. Review on Project work both UG - IV B.Tech and PG - II M.Tech.
4. Syllabus coverage for UG - II, III, IV B.Tech and PG - I M.Tech and Usage of ICT facilities.

### II. Agenda for Research Activities

5. Conduction of Workshop/Training(FDP)/Seminar/Guest Lecture/Hackathon etc., to promote research culture.
6. Publications of Papers (UGC/University Listed Journals).

### III. Meeting Agenda for Centre for Counselling and Guidance

7. Absentees Trend and Action Taken
8. Review on weekly test and Project based assignments.
9. Student's Grievances
10. Promotion of Students for Higher Education

### IV. Meeting Agenda for Centre for Training and Placement

11. Placement Reports (Campus Placements)
12. Field Projects/Internships/Industrial Visits
13. Placement Training Programmes (UG/PG)

### IV. Others

14. Discussion on NSS Unit and NAAC
15. Discussion on administrative and financial management
16. Any other point with the permission of the chair.

All the Members are requested to attend the meeting.

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The Secretary & Correspondent,  
Dr. BVS Varma, IQAC - Office File  
The Principal Office File,  
All Members of IQAC and Staff

COORDINATOR



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Ref: DNCET/IQAC/MOM-6/2019-20

Date: 04-01-2020.

## MINUTES OF MEETING

The IQAC review meeting is held on 04-01-2020 at 11:00AM in Principal chamber.

Discussion on the agenda:

### I. Agenda for Department Activities

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The committee suggested HODs to check whether the faculty are handling the classes as per the TT
3. The committee checked the project work of both UG – IV B.Tech and PG – II M.Tech. All the titles of the project are confirmed.
4. The committee checked the syllabus coverage for UG – II, III, IV B.Tech and PG – I M.Tech. In PG – All M.Tech syllabuses are completed. In UG – all the subjects I & II units completed and III unit is in progress. The committee suggested increasing the usage of the ICT facilities in the campus.

### II. Agenda for Research Activities

5. Workshop/Training(FDP)/Seminar
  - In CSE-2 day workshop is conducted on “Industrial oriented program on C” (16, 17-12-19). 3 day workshop on Mobile Application development using Android (19, 20, 21-12-19).
  - The Coding club is formed.
  - In CSE - NPTEL – 35 students registered.
  - In ECE – PCB Design - 2 day workshop is conducted on 13, 14-9-19
  - Seminars → In ME – 2 seminars conducted on Driver less vehicle, Hybrid velocity and GATE 2020 for UG students.
  - In ECE – 3 students attended seminar.
  - Faculty attended to FDP→ CE-1, CSE – 3, ECE – 4, ME -1
  - Industrial Visit → ME-1(NTPC)
  - In ECE – IETE student forum is inaugurated (13-12-19) and 100 students were enrolled.
  - In NSS → campus to community program organised 14
6. Paper Publications → In CSE – 2 faculty and 4 students

### III. Meeting Agenda for Centre for Counselling and Guidance

7. The committee suggested the HODs to maintain 75% of attendance and <75% attendance need to be counselled.
8. The committee suggested the HODs to conduct weekly test and analyse the report to improve the performance. Encourage the students of various departments to participate in technical paper presentations, Hackathon 2020, and publish in journals.



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9. The committee suggested resolving the problems of students. Toilets are modified and repaired, **Water refrigerator** repaired, all labs are **air conditioned** and **Roof Top RO water plant** is arranged. FIRE Extinguisher is placed on every corner of the building. **FIRE certificated** is obtained (4-1-20). All fans are got repaired.
10. Higher studies, CSE-8, CE-1 student.

#### IV. Meeting Agenda for Centre for Training and Placement

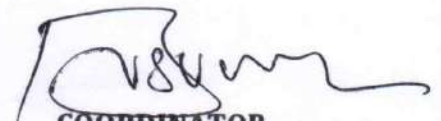
11. Campus / Off Campus – CSE-8, ECE-5 students.
12. Industrial visits – ECE- Visited Rader Station which is in Machilipatnam on 8-7-19. In ME- NTPC – Vijayawada for thermal power plant.
13. The committee suggested the T&P officer to conduct training programmes (Soft Skills) for the students.

#### IV. Others

14. The IQAC has received the letter from IQAC JNTUK and sent the details of the college to the IQAC JNTUK on 3-1-20.  
The committee reviewed few NSS Unit programs and suggested to conduct more campus community programs in the upcoming even semester for UG and PG.
  - International Yoga Day(21<sup>st</sup> June'19),
  - Launching of Chandrayaan –II (23<sup>rd</sup> July'19)
  - Essay Writing Competition on Mahatma Gandhi Biography(1<sup>st</sup> Aug'19) and
  - Soul Synch Meditation by O&O Academy(19<sup>th</sup> Aug'19)
  - THE ABROGATION OF ARTICLE3-370
15. The committee checked the administrative and financial management
16. Any other point with the permission of the chair.
17. The meeting concluded with vote of thanks

#### **Copy to:**

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The Secretary & Correspondent,  
The Principal & IQAC – Office File  
All Members of IQAC and Staff



**COORDINATOR**



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