



D.N.R. COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)

BALUSUMUDI, BHIMAVARAM, W.G.Dist., A.P., PIN-534 202

Tel : 08816-221237, 9666188519, Fax : 08816-221236, Email : info@dnrcet.org, Website : www.dnrcet.org

Ref: DNRCET/IQAC/CIR-1/2017-18

Date: 05-06-2017

CIRCULAR

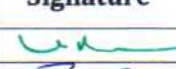
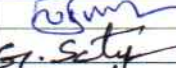

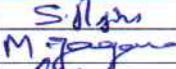

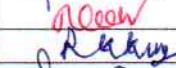





All the staff and students are hereby informed the **Internal Quality Assurance Cell (IQAC)** has been reconstituted. Committee members thank Dr. A. Padbhanabham, IQAC - Coordinator for his tremendous services. Dr. B.V.S.Varma is appointed as new IQAC - Coordinator to generate new thoughts and activities in the institution. The constitution of the IQAC Committee is as follows:

SN	Name	Designation	Designation in Committee
1	Dr. U. Ranga Raju	Principal	Chairperson
2	Dr. B.V.S.Varma	Vice Principal	Coordinator
3	Mr. G. Satyanarayana Raju	Secretary & Correspondent	Member
4	Mr G Pandu Ranga Raju	Industrialist	Member
5	Mr. M. K. V. Ratnam	HOD-CE	Member
6	Mr. S. Rajesh	HOD-EEE	Member
7	Mr. M. Jagannadham	HOD-ME	Member
8	Mr. K. V. Naidu	HOD-ECE	Member
9	Mr. DDD Suri Babu	HOD - CSE	Member
10	Mr. NUB Varma	HOD-S&H	Member
11	Mr. R. Krishna Kumar	Professor (Retd)	Member
12	Mr.KASVRS Phani Kumar	Admn. Officer	Member
13	M.Lakshmi Kumar	Alumni	Member

Copy to:

The Hon'ble President,
The Secretary & Correspondent,
Dr. BVS Varma, IQAC - Office File
The Principal Office File,
All Members of IQAC, Staff, Students and Notice Board


PRINCIPAL

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2	Dr. B.V.S.Varma	Vice Principal	Coordinator	
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Ref: Dnrcet/IQAC/CIR-2/2017-18

Date: 06-06-2017

CIRCULAR

All the IQAC members are hereby informed that a meeting will be convened on 07-06-2017 at 11:00 AM in IQAC chamber to discuss the following agenda.






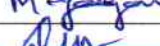

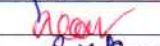





Agenda:

1. Ratification of resolutions made in previous meeting.
 2. Andhra Pradesh State Skills Development Corporation (APSSDC) in association with Andhra Pradesh Information Technology Academy - Looking for Employees in Andhra Pradesh (APITA - LEAP), planning to conduct recruitment drives in the campus.
 3. Discussion on Weekly Test System
 4. Bridge course for I year and Lateral entry students.
 5. Awareness on Renewable Energy Sources
 6. Review on students' feedback of previous academic year.
 7. Conduct remedial classes.
 8. Workload distribution and selection of electives.
 9. Adding of library hours in regular timetables.
 10. Review on industrial visit/ seminars /workshops in previous A.Y.
 11. Discussion on Project based assignments
 12. Review on financial management.
 13. Review on admissions.
 14. Discussion on Teaching and Learning Process (TLP)
 15. Any other points with the permission of chair.
- All the Members are requested to be present for the meeting.


COORDINATOR

Copy to:

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The Secretary & Correspondent,
Dr. BVS Varma, IQAC - Office File
The Principal Office File,
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Ref: Dnrcet/IQAC/MOM-1/2017-18

Date: 07-06-2017

MINUTES OF MEETING

The IQAC meeting is held on 07-06-2017 at 11:00AM in IQAC Chamber. At the outset the chairperson has spoken about the objective of the cell and emphasised about NAAC. The IQAC cell has been working for past one year with tremendous inputs in the academic and administrative works and moves towards the goals of quality enhancement.

The primary aim of IQAC is

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Some of the functions of the IQAC are:

1. Development and application of quality parameters for various academic and administrative activities of the institution.
2. Facilitating the creation of learner-centric environment conducive to quality education.
3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
4. Dissemination of information on various quality parameters of higher education.
5. Organisation of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
6. Documentation of the various programmes/activities leading to quality improvement.
7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
8. Development of Quality Culture in the institution.
9. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Discussion on the agenda:

1. The resolutions made in previous meeting have been unanimously ratified by all members.
2. APSSDC in association with APITA - LEAP is planning to conduct recruitment drive in Dnrcet on 19-06-2017.
3. The committee decided to conduct remedial classes and weekly tests to improve the performance of the students in the mid and end examinations.
4. The committee suggested all the HODs to conduct bridge course classes for Lateral entry students from 26.06.2017 to 01.07.2017, to improve the student basic skills. The bridge course is also conducted for the 1 year students in order to have the technical knowledge in engineering.
5. The committee informed the EEE department to conduct "Awareness on Renewable Energy Sources" in July month.
6. The committee reviewed the student feedback and suggested to overcome the drawbacks in the teaching & learning methodologies.
7. The committee members recommended conducting remedial classes for the students having more than 2 backlogs in the month of September after completion of the syllabus.
8. The committee reviewed the workload & subject allocation and advised the faculties to use innovative teaching methodologies.



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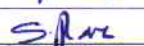


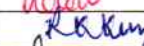



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9. The committee reviewed the selection of electives based on maximum number of students' interested and expressed satisfaction for successful completion of last semester.
10. The committee suggested adding a library and counselling hours in the regular time table.
11. The committee suggested to have a participative learning. Students apply their knowledge on prototype design to improve their problem solving methodologies by experiential learning. This improves the overall development of the student.
12. The committee reviewed the industrial visits/ seminars/ workshops and suggested the faculty to attend the FDPs and Conferences.
13. The committee reviewed the financial management and resource mobilization such as funds or grants received from management or government or non government bodies.
14. Based on the academic calendar issued by the University, the committee defines the schedule for the academic year and publish academic calendar in the college. The committee encourages the faculty for FDP in the area of their teaching subjects to update the knowledge and to keep up with the current trends.
15. The committee suggested to NSS coordinator to conduct social responsibilities programmes in our college.
16. The committee suggested to have an alternative energy initiative in our college.
17. The committee reviewed the admission process and suggested the admission cell to improve or motivate the students to join in engineering.
18. The meeting is concluded with vote of thanks.


COORDINATOR

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The Secretary & Correspondent,
Dr. BVS Varma, IQAC - Office File
The Principal Office File,
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Ref: Dnrcet/IQAC/CIR-3/2017-18

Date: 09-10-2017

CIRCULAR

All the IQAC members are hereby informed that a meeting will be convened on 10-10-2017 at 11:00 AM in IQAC chamber to discuss the following agenda.

Agenda:

1. Ratification of resolution made in previous meeting
2. Review on R16 - Question paper setting & evaluation of answer scripts.
3. About syllabus coverage and mid exam marks
4. Review on laboratories.
5. Innovative & Integration of modern methods of teaching & learning.
6. Discussion on remedial classes
7. Review on students feedback mechanism
8. About FDPs for the faculties
9. Celebrate the engineer's day
10. Discussion on MoUs with institutes and industries.
11. Review on T&P, CRT programme for B.Tech Students
12. Review on administrative & financial management
13. Final year projects
14. Conducting college sports & games and department wise Tech Fest.
15. Contribution to national development
16. Any other points with the permission of chair.

All the Members are requested to be present for the meeting.

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Ref: Dnrcet/IQAC/MOM-1/2017-18

Date: 11-10-2017

MINUTES OF MEETING

The IQAC review meeting was held on 11-10-2017 at 11.00AM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

Discussion on the agenda:

1. The resolutions made in previous meeting have been unanimously ratified by all members.
2. The committee suggested the faculties to prepare the question paper from the previous semester question papers and the evaluation of answer scripts shall be done based on the scheme of valuation.
3. The committee suggested checking the status of syllabus coverage and allotting extra classes for the subjects which are lagging and conduct extra classes for the students who got less marks.
4. The committee recommended to display the mid examination marks in notice board and send the marks to parents through postal.
5. The committee reviewed laboratories about ensuring the adequacy, maintenance and proper allocation of support structure & services and recommended to procure or maintenance if any.
6. The committee reviewed the subject allocation and advised the faculties to use innovative & integration of modern methods of teaching & learning.
7. The committee reviewed the student feedback and suggested to overcome the drawbacks in the teaching & learning methodologies. Feedback is also collected from parents about academic and non academic activities.
8. The committee suggested all faculties must attend minimum one FDP in their area of specialization.
9. The committee suggested to the all the HODs to conduct the poster presentation, Quiz, Demo Projects, Drawing on the occasion of engineer's day
10. The committee suggested the college to have Memorandum of Understanding (MoU) with other institutions and industries in India and Abroad. Useful for physical and human resources sharing and developments.
11. The committee recommended to conduct T&P, CRT classes for the students and to have MoU with all the training companies.
12. The committee reviewed the financial management and resource mobilization such as funds or grants received from management or government or non government bodies
13. The committee recommended having internship for the students to do the project work and form a Project Review Committee for the smooth conduction of final year academic projects.



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14. Committee suggested to all the HODs to plan and organise the college sports and games and department wise technical fests in this academic year.
15. All the students should be motivated to involve in voluntary system of the institution
16. The meeting is concluded with vote of thanks.


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Ref: Dnrcet/IQAC/CIR-4/2017-18

Date: 05-03-2018

CIRCULAR

All the members are hereby informed that IQAC committee meeting is convened on 06-03-2018, at 11:00 pm in the IQAC Chamber. All the members shall attend without fail.

Agenda:

1. Ratification of resolution made in previous meeting
2. Analysis on result analysis of previous semester
3. Review on student attendance and Syllabus Coverage.
4. Review on UG & PG academic projects.
5. Review on CRT classes, placements and certification courses
6. About co-curricular activities, NSS activities to be planned.
7. About Internship and establishing Incubation Centre.
8. The committee instructed all HODs to conduct guest lecture and workshop.
9. Review on admission and ECAP functioning
10. Review on course files
11. Discussion on the recruitment companies visiting the college.
12. Industrial visits to a reputed industry.
13. Any other points with the permission of chair.

All the Members are requested to be present for the meeting.

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Date: 06-03-2018

MINUTES OF MEETING





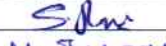


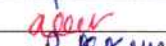




The IQAC review meeting was held on 06-03-2018 at 11.00pm in IQAC Chamber. The following issues were discussed.

1. The resolutions made in previous meeting have been unanimously ratified by all members.
2. The committee reviewed the result analysis and advised the staff members to increase the pass percentage by conducting extra classes.
3. The committee suggested the faculties to interact with the parents regarding attendance and decided to give extra periods for the lagging faculties
4. The committee suggested to all HODs to make the students to do integrated projects so that the students get a brief knowledge on other branch subjects.
5. The committee reviewed the placements of this academic year and instructed Placement Officer to communicate with more number of reputed companies to conduct placement drive in our campus and also initiated the CRT classes to make the students industry readiness and the committee suggested to plan certification courses on AI, Machine Learning, Python, Total Station, etc., for the students
6. The committee instructed NSS officer to organize more programs in nearby villages.
7. The committee reviewed college automation ECAP functioning problems
8. The committee reviewed the bridge course documents and satisfied.
9. The Committee reviewed the activities of PRC and appreciated PRC coordinators.
10. The committee strongly recommended establishing Incubation Centre in the college.
11. The committee reviewed the course files and suggested some modifications
12. The committee instructed all HODs to conduct guest lecture and workshops.
13. The committee suggested all HODs to have more number of industrial visits to have live demonstrations and Industrial visits to a reputed industry.
14. The committee instructed the all faculty members to prepare Budget Proposals for workshops/Seminars for next academic year.
15. The meeting concluded with Vote of Thanks


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