



# D.N.R. COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)

**BALUSUMUDI, BHIMAVARAM, W.G.Dist., A.P., PIN-534 202**

Tel : 08816-221237, 9666188519, Fax : 08816-221236, Email : info@dnrcet.org, Website : [www.dnrcet.org](http://www.dnrcet.org)

Ref: DNRCEC/IQAC/CIR-1/2016-17

Date: 04-07-2016.

## CIRCULAR

All the staff and students are hereby informed that the **Internal Quality Assurance Cell (IQAC)** has been established for the improvement of academic and administrative performance of the institution. The constitution of the IQAC Committee is as follows:

SN	Name	Designation	Designation in Committee
1	Dr. U Ranga Raju	PRINCIPAL	Chairperson
2	Dr. A. Padbhanabham	ASSOC. PROFESSOR.	Coordinator
3	Mr. G. Satyanarayana Raju	SECRETARY & CORRESPONDENT	Member
4	Mr G Pandu Ranga Raju	INDUSTRIALIST	Member
5	Mr. M. K. V. Ratnam	HOD-CE	Member
6	Mr. S. Rajesh	HOD-EEE	Member
7	Mr. M. Jagannadham	HOD-ME	Member
8	Mr. K. V. Naidu	HOD-ECE	Member
9	Mr. DDD Suri Babu	HOD - CSE	Member
10	Mr. G. G. Ratnam	HOD-S&H	Member
11	Mr. R. Krishna Kumar	PROFESSOR (RETD.)	Member
12	Mr.K.A.S.V.R.S. Phani Kumar	A.O	Member
13	K. S. Satya Sai Kumar	ALUMNI	Member

### Copy to:

The Hon'ble President,  
The Secretary & Correspondent,  
Dr. A. Padbhanabham, Coordinator-IQAC  
The Principal Office File,  
All Members of IQAC, Staff, Students and Notice Board

PRINCIPAL

SN	Name	Designation	Designation in Committee	Signature
1	Dr. U Ranga Raju	PRINCIPAL	Chairperson	
2	Dr. A. Padbhanabham	ASSOC. PROFESSOR.	Coordinator	
3	Mr. G. Satyanarayana Raju	SECRETARY & CORRESPONDENT	Member	
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**Ref: Dnrcet/IQAC/CIR-2/2016-17**

**Date: 06-07-2016.**

## CIRCULAR

All the IQAC members are hereby informed that the first meeting of IQAC is scheduled on 11-07-2016 at 11:00AM in IQAC Chamber to discuss the following agenda.

### AGENDA:



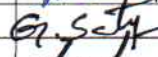



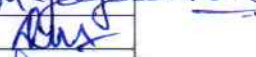

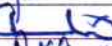
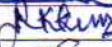



1. The primary aim and functions of the IQAC.
2. Implementation of R16 regulation for the 2016 admitted batch.
3. Faculty work load and innovative & integration of modern methods of teaching & learning.
4. ICT in teaching and learning.
5. Discussion on remedial classes.
6. Discussion on Research and Development activities.
7. Discussion on Co-Curricular events.
8. Discussion on MoUs with institutes and industries.
9. Any other item with the permission of the chair.

All the members are requested to be present for the meeting.

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Dr. A. Padbhanabham, IQAC – Office File  
The Principal Office File,  
All Members of IQAC, Staff and Students

  
**COORDINATOR**

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2	Dr. A. Padbhanabham	ASSOC. PROFESSOR.	Coordinator	
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**Ref: DNRCEt/IQAC/MOM-1/2016-17**

**Date: 11-07-2016.**

## MINUTES OF MEETING

The first IQAC meeting is held on 11-7-2016 with the Principal in the chair in the IQAC Chamber. At the outset the chairperson has spoken about the objective of the cell. Quality is the result of a carefully constructed academic environment and an index to measure the intellect of any nation. National Assessment and Accreditation Council (NAAC), proposes that every institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. The IQAC will work towards realization of the goals of quality enhancement and sustenance. DNRCEt has established IQAC towards promoting its holistic academic excellence.

### **The primary aim of IQAC is**

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### **Some of the functions of the IQAC are:**

1. Development and application of quality parameters for various academic and administrative activities of the institution.
2. Facilitating the creation of learner-centric environment conducive to quality education.
3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
4. Dissemination of information on various quality parameters of higher education.
5. Organisation of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
6. Documentation of the various programmes/activities leading to quality improvement.
7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
8. Development of Quality Culture in the institution.
9. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

### **Discussion on the agenda:**

1. All the members expressed their happiness over the constitution of the IQAC and pledged to extend their support for the development of the institution.
2. The committee reviewed the pattern of R16 Regulation and advised the faculties to explain about new regulation to the students.
3. The committee reviewed the subject allocation of each faculty workload 22 periods per week and advised the faculties to use innovative & integration of modern methods of teaching & learning.
4. The committee members unanimously resolved to request the management to allocate budget to improve ICT facilities in class rooms.
5. The committee members recommended conducting remedial classes for the students having more than 2 backlogs.
6. The committee motivated the faculties & students, for R&D activities such as publishing the technical papers, developing projects offered by Government & Private agencies such as ISRO, DRDO, CSIR etc.
7. The committee suggested that all departments shall conduct training programs, workshops, seminars etc.,





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8. The committee suggested the college to have Memorandum of Understanding (MoU) with other institutions and industries in India. Useful for physical and human resources sharing and developments.
9. To increase students placement by identifying diversified industries and establish association with them.
10. The meeting is concluded with vote of thanks.

**COORDINATOR**

**Copy to:**

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The Secretary & Correspondent,  
Dr. A. Padbhanabham, IQAC -Office File  
The Principal Office File,  
All Members of IQAC, Staff and Students

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Ref: DNRCEC/IQAC/CIR-3/2016-17

Date: 19-12-2016.

## CIRCULAR

All the IQAC members are hereby informed that IQAC meeting will be scheduled on 21-12-2016 at 11:00AM in IQAC Chamber to discuss the following agenda.

### Agenda:

1. Ratification of resolution made in previous meeting
2. Developing Service Mindedness.
3. Selection of electives
4. Review on students feedback
5. NSS unit Blood donation camp
6. Final year projects
7. Conducting college sports & games and department wise Tech Fest.
8. Contribution to national development
9. Any other points with the permission of chair.

All the Members are requested to be present for the meeting.

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Ref: DNR CET/IQAC/MOM-2/2016-17

Date: 21-12-2016.

## MINUTES OF MEETING

The IQAC review meeting was held on 21-12-2016, at 11.00am in IQAC Chamber. Discussion on the agenda:

1. The resolutions made in previous meeting have been unanimously ratified by all members.
2. The institution encourages social service programmes involving students through its NSS activities like girl children studies, swachh bharat.
3. The committee suggested considering the subjects based on the students' priority and recommended conducting through modern techniques.
4. The committee reviewed on feedback from students and suggested the faculty who got >80% need to use innovative methods of teaching & learning and <80% need to improve the way of teaching like using video lectures after teaching the classes.
5. The committee instructed to NSS officer to conduct blood donation camp of reputed welfare organizations (Govt Hospital, ASRAM etc) in the college on the accusation of republic day.
6. The committee instructed all departments to form Project Review Committee for the smooth conducting of final year academic projects and to find best project of the year, to encourage the quality of research projects by the students.
7. Committee suggested to all the HODs to plan and organise the college sports and games and department wise technical fests in this academic year.
8. All the students should be motivated to involve in voluntary system of the institution.

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13. The committee suggested to all the HODs to celebrate the farewell party for final year students in the month of April.

14. The committee reviewed on periodic conduct of Audit report.

## Copy to:

  
COORDINATOR

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Ref: DNRCET/IQAC/CIR-4/2016-17

Date: 20-02-2017

## CIRCULAR

All the IQAC members are hereby informed that a meeting will be convened on 21-02-2017 at 3:00 pm in IQAC chamber to discuss the following agenda.

### Agenda:

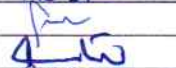
1. Ratification of resolution made in previous meeting.
2. Proposal to conduct 3DS MAX workshop for CE department
3. DIYA (DNR Irised Youth Association) to impart human values.
4. Review the performance of student.
5. About syllabus coverage.
6. Review on laboratories.
7. Review on T&P cell activities.
8. To plan certification courses.
9. Review on modern methods of teaching and learning.
10. Review on academic, research programs, administrative and financial tasks.
11. Faculty requirement for the next academic year.
12. Farewell day celebrations for final year students.
13. Any other points with the permission of chair.

All the Members are requested to be present for the meeting.

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**Ref: Dnrcet/IQAC/MOM-3/2016-17**

**Date: 21-02-2017.**

## MINUTES OF MEETING

The IQAC review meeting was held on 21-02-2017 at 03.00pm in IQAC Chamber. Discussion on the agenda:

1. The resolutions made in previous meeting have been unanimously ratified by all members
2. 3DS MAX workshop will be conducted from 24.02.2017 to 28.02.2017 (5 days). The candidates will learn the basics of 3D modelling and texturing along with 3D rendering. The course will increase the productivity and performance of the individual. 3DS Max in civil engineering widely used by architects and civil engineers to create 3D visualizations for their designs.
3. The committee suggested starting DIYA program on 09.03.2017 and the activities of DIYA will start from 09.03.2017 to 31.03.2017 (23 days) for the benefit of the poor and needy people.
4. The committee recommended the credibility of assessment and evaluation process of students and interact with the parents regarding mid marks, attendance and backlogs if any.
5. The committee reviewed the syllabus coverage and taken decision to conduct extra classes for lagging subjects.
6. The committee reviewed laboratories about ensuring the adequacy, maintenance and proper allocation of support structure & services and recommended to procure or maintenance if any.
7. The committee reviewed on T&P cell regarding internship, placements and recommended to plan the CRT classes, internships programs for the students.
8. The committee suggested to plan certification courses such as Machine Learning, Python, Auto Cad, Total Station, Solid Edge, Mat Lab etc., for the students
9. The committee suggested - integration of modern methods of teaching & learning.
10. The committee reviewed on academic programmes for various sections of society and administrative.
11. The committee reviewed the research programs and encouraged the entire faculty to register for Ph.D programmes.
12. The committee resolved the number of faculties required for each department as per the AICTE Norms for the next academic year.



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13. The committee suggested to all the HODs to celebrate the farewell party for final year students in the month of April.

14. The committee reviewed on periodic conduct of Audit report.

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