



D.N.R. COLLEGE OF ENGINEERING & TECHNOLOGY
AUTONOMOUS

Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada
Accredited with A++ Grade by NAAC & Accredited by NBA (B. TECH – CSE, ECE & EEE)
Ph: 08816-221238 Email: dnrcet@gmail.com website: <https://dnrcet.org>

DNCET/OFFICE ORDER/2026/JULY/003

Date: 09-07-2026

ACADEMIC YEAR 2026- 27

OFFICE ORDER

INTERNAL COMPLAINTS COMMITTEE (ICC)

In order to implement the policy relating to the prevention of Sexual harassment, resolving complaints by the aggrieved and recommending actions to be taken by the employer, the Internal Complaints Committee (ICC) has been reconstituted with the following members:

FACULTY MEMBERS:

S.no	Name	Designation	Department	Mobile
1.	Smt N Mary Leena	Presiding Officer	ECE	9493355617
2.	Ms. S Beula Kiran	Member	MBA	8309204005
3.	Ms.S. Hepsiba Kiran	Member	BS&H	8179026204
4.	Mrs. D.Lavanya	Member	ME	8332827328
5.	Mrs. G.Sirisha	Member	CE	9346596228
6.	Mrs. N. Bharathi	Member	CSE	7396799078
7.	Mrs. K. Sireesha	Member	Library	9490032313
8.	Mrs. R.Devi	Member	Non- Teaching	9848095914
9.	Sri Ch. Ranga Sai	Member	Social Activist	08816-236063

STUDENT MEMBERS:

S.NO	ROLL NO	NAME	DEPARTMENT
1.	239P1A0201	B. Gayatri	EEE
2.	249P5A0104	K. Lasya Priya	CE
3.	239P1A0590	K. Lakshmi	CSE
4.	239P1A0425	G.S. Likitha	ECE
5.	239P1A5405	B. Naga Chandrika	AIDS
6.	239P1A0425	V.K.S. Sasi Kala	AIML
7.	259P1E0036	Karipelli Amulya	MBA

FUNCTIONS:

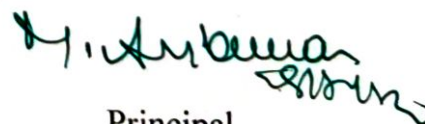
- To conduct enquiry about harassment of women employees.
- Enquiry shall be completed within the stipulated period.
- To prepare report based on the enquiry.
- To recommend punitive actions against the respondent.

Copy to:

1. All the members
2. IQAC
3. All notice Boards.



Received copy



Principal

PRINCIPAL**D.N.R. College of Engg. & Tech (A)**
BHIMAVARAM-534 202



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY- BHIMAVARAM

INTERNAL COMPLAINTS COMMITTEE

FUNCTIONS:

1. To develop a policy against sexual harassment of women at the Institute.
2. To evolve a permanent mechanism for the prevention and redressed of sexual harassment cases and other acts of gender-based violence at the Institute.
3. To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
4. To uphold the commitment of the Institute to provide an environment free of gender-based discrimination.
5. To create a secure physical and social environment to deter any act of sexual harassment.
6. To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.

V. Jyoti
COORDINATOR

H. Anandkumar

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



INTERNAL COMPLAINTS COMMITTEE

Roles and Responsibilities

Faculty members

- Providing safe work and academic environment for staff and students respectively.
- Providing indisputable justice against all genders who are involved in an incident.
- Working towards achieving gender equity and empowering the women students and staff.
- Publicizing the rules against Sexual Harassment display the policy at various locations in college
- Displays the name & phone numbers of the committee members whom can be reached for a complaint

External members

- Conducting awareness programs for students and staff on gender equity, woman health, safety & security and sexual harassment.
- Creates a mechanism for registering the complaints.
- Conduct inquiries and facilitates redressed of the complaints.
- Recommends follow-up action & monitoring to the concerned authorities
- Provides appropriate emotional & psychological support to the victims in the form of counseling, security.

Student members

- Receive the complaints of sexual harassment.
- Initiate the inquiry and submit the findings from the inquiry done.
- Direct the employer to undertake required actions.

H. Jayakumar
PRINCIPAL

PRINCIPAL
D.N.R. College of Engg. & Tech.
Bhimavaram



Complaint mechanism

After understanding the functioning of the ICC a complaint can be filed by the aggrieved woman against sexual harassment at the workplace. There is a linear complaint mechanism through which the complaints get filed and the ICC performs its functions, thereby required actions are taken.

1. The complainant is supposed to file the complaint in writing and submit the same before the ICC within three months of the date of the incident or the series of incidents in which the last one happened. The Chairperson is empowered to obtain the complaint in writing by providing all assistance to the complainant.
2. The committee can also extend the time limit to more than three months for filing the complaint in writing, only if it is satisfied by the circumstances due to which it might not be possible for the complainant to do the same within the said period.
3. The complainant can also send the complaint to any committee member via email.
4. Filing of a written complaint is mandatory which should include full name with other necessary details of the incident(s) of sexual harassment.
5. In case the complainant is not able to file a complaint by herself, her legal heirs, spouse, or parents can file the same.
6. A third person can also be the complainant provided that a written complaint must be filed by the one who has been subject to sexual harassment.

U. Jayalaxmi
COORDINATOR

H. Shankaran
PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



INTERNAL COMPLAINTS COMMITTEE

Academic Year 2020-21

Date:12-08-21

Minutes of the Meeting

The Internal Complaints Committee members met on 12-08-2021 in seminar hall. Internal Committee members discussed the Agenda points and passed the following resolutions. The following members participated in the meeting.

s.no	Name	Dessignitin	Signature
1.	Dr.M Anjan Kumar	Chair person	
2.	Smt B.Nagamani	Coordinator	
3.	Smt R. RamyaSwetha	Member	
4.	Sri M.srinu	Member	
5.	Sri M.Raju	Member Secretary	
6.	Ms.S.Beula Klran	Member	
7.	Sri CH Ranga Sai,	Member	
8.	Kum. IndukuriGayatriHarshita	Student Member	
9.	Kum. Kundharaju Chandra priya	Student Member	
10.	Sri Manthen Ravi varma	Student Member	

Agenda:

- Reports on cases relating sexual harassment topics .
- To discuss about complaints procedure regarding women harassment .
- Any other points with the permission of the principal.

Resolutions:

- It is resolved to provide assistance to various cases on harassment.
- It is resolved different complaints on women harassment.
- The meeting ended with vote of thanks to the chair.

Coordinator

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY-BHIMAVARAM
Internal Complaints Committee

Academic Year—2020-21

TRAINING PROGRAMME ACCEPTANCE LETTER

Date : 08-08-21

To

The Principal,

DNR College of Engineering & Technology,

Polytechnic Courses,

Bhimavaram.

Dear Sir,

We thank you for your letter regarding Seminar. We are happy to accept your offer to attend the seminar for IV Btech Students of DNR College of Engineering & Technology, Bhimavaram, On 12-08-21

Name of the Organization:- Sri Liki Women Welfare,

Place:- Visakapatnam,

Address Contact Details

Name of Contact Executive	Designation	Mobile/Landline Number
Dr.G.Srividhya	Women Protection Officer	9846258371

Thanking you,

H. Shankaran

V. Jyoti
Yours Faithfully

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY-BHIMAVARAM
Internal Complaints Committee

Academic Year 2021-22

Dt:05-08-2021

To,

The Principal,
DNR College of Engineering & Technology,
Bhimavaram,

Respected Sir,

Sub:- Request for granting permission to conduct “AN EVENT ON
“Identification of Abusive Relationships and Prevention of Domestic Violence’S”.

I would like to inform you that event On “ **Identification of Abusive Relationships and Prevention of Domestic Violence’S**”.is to be conducted on 5-02-22s in our Seminar hall. In this regard I request you to permit me to conduct the above mentioned event and sanction Rs 7000/- amount of money for conducting the program.

Thanking you sir,

H. Arunkumar

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

V. Jyoti
COORDINATOR



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY- BHIMAVARAM

INTERNAL COMPLAINTS COMMITTEE

Dt-11-08-2021

CIRCULAR

All the Staff & Students are hereby informed that an "Identification of abusive relationships and prevention of Domestic violences." will be conducted at 10.00 am on tomorrow i.e., 12-08-2021 in the Seminar hall. So everyone should attend the event without fail.

Dept	Signature of HOD
Dean Academics	
Dean Administration	
CSE	
ECE	
EEE	
MECH	
CIVIL	
BS&H	
MBA	


Principal

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY- BHIMAVARAM

INTERNAL COMPLAINTS COMMITTEE

A.Y 2020-21

Event Feedback

Topic: "Awareness programme on "Identification of Abusive Relationships and Prevention of Domestic Violence'S".."

Date: 12-08-21

Name of the Participant : AGNS Rajesh

Name of the College : DNR college

Reg No: 199P5A0302

Year / Branch : B.TECH in ME

Feedback Form

Please tick (✓) the applicable:

- | | | | |
|---|---|--|---------------------------------------|
| 1. The Sessions are held on time | Excellent ☒ | Good ☐ | Satisfactory ☐ |
| 2. The topics are covered | Excellent ☒ | Good ☐ | Satisfactory ☐ |
| 3. The topics are explained thoroughly | Excellent ☐ | Good ☒ | Satisfactory ☐ |
| 4. Examples are taken from real-life domain | Excellent ☒ | Good ☐ | Satisfactory ☐ |
| 5. The Guest Lecture is beneficial to me | Excellent ☒ | Good ☐ | Satisfactory ☐ |
| 6 Doubts are clarified | Excellent ☐ | Good ☒ | Satisfactory ☐ |
| 7 The sessions are interacting | Excellent ☒ | Good ☐ | Satisfactory ☐ |

V. Jyoti
coordinator

H. Arunkumar

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY- BHIMAVARAM

INTERNAL COMPLAINTS COMMITTEE

IMAGE GALLERY

Identification of Abusive Relationships and Prevention of Domestic Violence on 05/08/2021



V. Dyola
COORDINATOR

H. Jayankumar
PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY-BHIMAVARAM

Internal Complaints Committee

Academic Year 2021-22

Internal Complaints Committee

Programme schedule

MDate	Morning Session			Lunch	After Noon Session		
	First Session 10.00 to 11:30	Break 15Mts	Second Session 11:45 to 1:00		3 rd Session 1:30 to 3:00	Break 15Mts	4 th Session 3:15 to 4:30
05-03-2022	Inauguration and welcoming the guests		Awareness program on Identification of Abusive Relationships and Prevention of Domestic Violence'S.		Explanation about Domestic Violence'S.		Explanation about awareness program on Identification of Abusive Relationships and Prevention of Domestic Violence'S to the Engineering students.

H. Arunkumar

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

ABOUT THE COLLEGE

DNR College of Engineering & Technology (DNR CET) established in the year 2010, which is the first of its kind Technical Institute founded by Sri Dantuluri Narayana Raju, a visionary and a living legend. Affiliated to JNTUK, Kakinada and approved by AICTE, it aims at providing a sound technical knowledge and broad vision to the technocrats of future as they are prepared for a successful tomorrow. Founded in the year 2010, the institution is successful to fabricate proficient engineers to face the dynamic changes of the present century.

The institute is located in a serene atmosphere with magnanimous buildings, state of the art laboratories and class rooms to meet the latest trends of teaching requirements in the area of technical teaching and learning. Well Qualified, experienced and dedicated staff who remain update with the latest developments in their fields is an additional asset to the college.

This world class institute with global standards offers courses at the Undergraduate level in five areas (ECE, EEE, ME, CE and CSE) of engineering, at the Post Graduate level in four areas (ECE, ME, CE and CSE) of engineering and at Diploma level in four areas (ECE, ME, CE and CSE) of engineering.

ABOUT THE SEMINAR

To be Successful Domestic

violence is violence committed by someone in the victim's domestic circle. This includes partners and ex-partners, immediate family members, other relatives and family friends. The term 'domestic violence' is used when there is a close relationship between the offender and the victim.

There is usually a power gap between them. The victim is dependent on the offender..

Registration Form

1. Name :
2. Title :
3. College :
4. Address :
5. E-mail Id :
6. Phone Number:

Date:

Signature of Participant:

Targeted participants:

All B.Tech mechanical engineering students.

Contact Details

U.JYOTHI.ASSISTANT Prof, MBA

Cell:9100574877

E-mail: ungaralajyothi39@gmail.com



PRINCIPAL

D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

CHIEF PATRONS

- **Sri G. V. NARASIMHA RAJU**
Hon. President,
DNR College Association.
- **Sri G.SATYANARAYANA RAJU**
Hon. Secretary & Correspondent,
DNR College Association.

PATRONS:

- **Dr. M ANJANKUMAR**
Principal, DNR CET.
- **Dr. B V S VARMA**
Vice-Principal, DNR CET.

ADVISORY COMMITTEE:

- Dr N Venkata Rao**
Dean Academics
- Dr A. Ramamurthy**
Dean Administration
- Dr KBVS Subrahmanyam**
Dean Examination
- Dr G V Jagapathi Rao**
HOD MBA

ORGANIZING COMMITTEE:

- **Ms.R.Ramya Swetha, Assit. Professor.**
- **Mr.M.Sreenu.**
- **Mr.K.A.S.V.R.Sai Phani Kumar.**
- **Ms.K.Saraswathi.**

Guest speaker

**Mr.Ch.RangaSai,
Mrs. Y.Nagalakshmi,
consultant,
Law of chamber, Bhimavaram.**



Convener

Mrs.Sri.Umasuseela

*Asst.Professor
Organized by*

**Internal Complaints Committee
DNR COLLEGE OF ENGINEERING &
TECHNOLOG (Approved by AICTE, New Delhi &
Affiliated To JNTUK, Kakinada) BALUSUMUDI,
BHIMAVARAM-534202, W.G.Dist, Andhra Pradesh**

H. Anjan Kumar

**PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.**



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY- BHIMAVARAM

INTERNAL COMPLAINTS COMMITTEE

Academic Year 2020-21 MINUTES OF MEETING

Date: 11-08-2020

CIRCULAR

All the Internal Complaints Committee Cell Members are here by informed to meet on 12-08-2020 at 2:00pm in the seminar hall to discuss the following Agenda points.

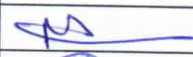
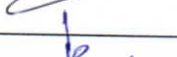
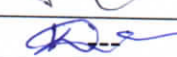
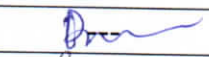
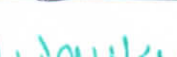
Agenda:

- To discuss about the previous meeting resolutions.
- To discuss about the seminar .
- Any other points with the permission of the principal.


COORDINATOR

CC TO:

1. Honourable President and Secretary for information.
2. Principal Office.
3. All HODs.
4. Circulated to the Staff and the Students.

s.no	Name	Dessignitin	Signature
1.	Dr. U Rangaraju	Chair person	
2.	Smt B.Nagamani	Coordinator	
3.	Smt R. RamyaSwetha	Member	
4.	Sri M.srinu	Member	
5.	Sri M.Raju	Member Secretary	
6.	Ms.S.Beula Klrn	Member	
7.	Sri CH Ranga Sai,	Member	
8.	Kum. IndukuriGayatriHarshita	Student Member	
9.	Kum. Kundharaju Chandra priya	Student Member	
10.	Sri Manthen Ravi varma	Student Member	



PRINCIPAL
D.N.R, College of Engg. & Tech.
BHIMAVARAM-534 202.



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY- BHIMAVARAM
INTERNAL COMPLAINTS COMMITTEE

“A Single page Report of Awareness programme On Identification of abusive relationships and prevention of Domestic violences”.

An Event has been conducted on Awareness programme On “Identification of abusive relationships and prevention of Domestic violences in DNR College of Engineering and technology, Bhimavaram. G.P.sri, 120P1A04214, IV B. Tech EEE department read out a brief description about the Bio- Data of the resource person Y Naga Lakshmi Women welfare officer Bhimavaram. In this event about 150 students was participated from the different departments of the organization and improved their knowledge about Abusive relationships. Resource person given keen about prevention of Domestic violences.

Introductio :Violence, an act of physical force that causes or is intended to cause harm. The damage inflicted by violence may be physical, psychological, or both. Violence may be distinguished from aggression, a more general type of hostile behaviour that may be physical, verbal, or passive in nature.





D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY- BHIMAVARAM

INTERNAL COMPLAINTS COMMITTEE

RESOURCE PERSON FILLED FEED BACK

	poor	fair	Average	Good	excellent
The Seminar venue was comfortable				✓	
The arrangements for the Seminar				✓	
The Seminar content was" relevant"				✓	
The Seminar content was" comprehensive"			✓		
The Seminar content was" Easy to understand"				✓	
Breaks were sufficient during the Seminar				✓	
The Seminar was a useful learning experience				✓	
The resource persons/domain experts were "responsive to participants questions"			✓		

H. Arunkumar

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

Y Nagalakshmi
Signature of the resource Person