



D.N.R.COLLEGE OF ENGINEERING & TECHNOLOGY

Balusumudi Bhimavaram – 2

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

(Accredited with B⁺⁺ Grade by NAAC)

Ph: 08816-221238 Email: dncet@gmail.com website: <https://dncet.org>

Administrative Office

Lr. No. : DNCET/ Office Note/ 2021/026

Dt: 12-05-2022

Office Note

Sub: Request for approval- Reg.

Ref: Policy for consultancy works.

With reference to the subject cited above, the Consultancy Policy of DNR College of Engineering & Technology is herewith submitting for your kind approval.

Thanking you,

STRUCTURED CONSULTANCY POLICY

OBJECTIVE:

1. To provide an essential support framework for consultancy activities to be carried out by staff of DNCET.
2. To build a strong tie up with industries and to work in the specialized areas to meet their needs so that the knowledge of college will be transformed into industrial products.
3. To generate revenue to build better infrastructure in the college and train students with industrial orientation right from the beginning of academic curriculum.

POLICY

1. The faculty members involved in the consultancy service can avail on-duty leave for industry visit and formulation of scope of the work. While doing so the faculty or staff must ensure that the visit does not create a conflict of interest with the academic and other administrative role at the institute.
2. All the available infrastructural/equipment facilities will be made available for the consultancy projects, as required.
3. The services of employees of the Institute may be utilized for the execution of the consultancy projects provided it does not affect their primary functions and responsibilities to the Institute. Such work by employees may be compensated by suitable honoraria and must be a part of the budget.
4. Travel out of the campus on account of consultancy activities should be undertaken with intimation to the Head of the Institute.
5. Outstation travel on Consultancy Assignments may be undertaken normally with the prior approval of the Head of the Institute. In emergencies, prior intimation and subsequent sanction could be considered acceptable.

College infrastructural / equipment facilities,

1. The charges payable by the customer would consist of two components, one based on the cost of usage of the facilities as estimated by Cost counting Committee and the other, based on the service cost of the faculty. The charges for the first component would be allocated to the college in full and the charges for the second (service component) would be shared by the college and the faculty on 50:50 basis. 65:35
2. For the consultancy work of special nature, not covered above, policy guidelines will be framed on case to case basis.
3. The organization has constituted Industry Institute Interaction Cell to collaborate with industries and outside organizations and to take up consultancy works.

LIMITATIONS:

Undertaking routine testing jobs is to be discouraged. Sufficient caution also needs to be exercised to ensure that consultancy projects do not interfere with the normal duties of Faculty members

EXCEPTIONS

Items like Book royalty and honorarium for Expert Committee meetings, invited lectures, PhD viva/evaluation, invited training programmes, organization of conferences/workshops are not covered under consultancy.

[Signature]
AO 12/8/2021

[Signature]
Principal
PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202

[Signature]
12/8/2021
AQAC

[Signature]
Secretary & Correspondent