



**DNR COLLEGE OF ENGINEERING & TECHNOLOGY,
Bhimavaram**

1. Functions:

- To Take active interest in the general welfare of the students residing in the hostel and assisting the Wardens in maintaining the living standards
- To Facilitate the addressing of issues that the students have and communicate the same to the concerned authorities
- To keep a check on the daily issues regarding the hostel infrastructure, the housekeeping issues, etc.
- To Nominate Student-Representatives for the mess menu committee, hostel maintenance committee, and Cleanliness Committee
- To provide clean, safe and comfortable accommodation effectively and efficiently to the students.
- To give quality food that keeps them fit and healthy.
- To maintain conducive atmosphere to live.
- To Monitor the activities of the Hostel Students

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2. Facilities:

- Hostel rooms are well ventilated and well maintained
- Spacious rooms with attached bathrooms are available for both Boys and Girls.
- Exclusive uninterrupted study room for students after college hours
- Uninterrupted power supply ,separate Generator for Students
- 24x7 Medical facility is available
- 24x7 security is provided
- Mineral water provided to all the rooms
- Customized menu according to the tastes of the students
- Geysers are provided for hot water facility
- Proper chair and table is given to individual student
- Individual almirah is allocated to a student
- Spacious and hygienic dining hall
- Indoor Games and Outdoor Games are available
- Wi-fi facility is provided
- Newspapers are provide

H. Arunkumar

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3. Management – composition & Committee Members :

The Hostel Committee consists of the following members:

- Convener: A senior female faculty member with good counseling skills
- Faculty Members: one faculty member from each department
- Student Members: Not less than one hostler from each department proposed by the respective faculty members
- Other Members: Girls, Hostel Warden and Boys.

Faculty Committee:

S NO	Name	Designation	Department	Mobile
1.	Dr.M.Anjan Kumar	Chairman	Principal	9121214528
2.	Mr.V.Praveen	Warden(coordinator)	BS&H-Asst Prof	9550698975
3	Mr. E.Raja sunil	Member	EEE	8897014977
4.	Mr.N .Pavan kumar	Member	ECE	9603423143
5.	GV SRI RAM	Member	CSE-	8639590093
6.	V RESS KUMAR	Member	CE-	6301375476
7	S.Ravi Kumar	Member	ME	9618318375

Student Members:

Sno	Reg No	Name of the Student Member	Department
1.	209P5A0307	G VAMSI	CE-III Year
2.	209P1A0328	MAHENDRA	ME- II Year
3.	209P1A0430	SIVA NARAYANA REDDY	ECE-III Year
4.	209P1A0428	NAGENDRA	ECE - IYear
5.	209P5A0204	ADITYA	EEE-IIIYear
6.	209P1A0202	SUVARNA RAJU	EEE- IYear
7.	199P1A0599	CH VINAY	CSE-III Year
L	219P1A0512	SAI	CSE- IYear
9.	199P1A0114	A RAM BABU	CE- IIIYear
10.	209P1A0108	G VAMSI	CE- IYear

M. Anjan Kumar
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4. Roles & Responsibilities

- To conduct meetings with the hostel committee to discuss various issues related to the maintenance of the hostel
- Maintaining of the discipline in the mess and mess related activities.
- Receiving the student grievances, report to the concerned authorities and get them resolved.
- The committee will enquire the cases of breach of hostel conduct rules pertaining to a hostel and take suitable action along with respective authorities.
- Sustaining the quality of food and cleanliness based on the supervision and feedback.
- The committee is monitoring the activities of the Hostel Students
- The committee members has to interact with students on a regular basis
- Any of the committee members is monitor Common Study hours
- In case of any serious drawback. The issue is brought to the notice of chairman of hostel committee and necessary steps will be taken accordingly.
- Hostel committee has to decide the vacancy list of rooms in the hostel before the commencement of the academic year.
- Hostel rooms will be allotted to students depending on available Vacancy and on first come first served
- Attendance of hostel students shall be reviewed and accordingly necessary recommendations will be suggested

M. Anandkumar

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Academic Year 2021-22

Year Planner

Annual calendar of various programs and observance of important days for the year 2021-22

S.No	Name Of the Activity	Date	Organizing Members
1	Awareness program on Anti-Ragging	02-12-2021	Hostel staff
2	Semi-Christmas	20-12-2021	Students
3	Hostel day	03-03-2022	Hostel staff, Students

M. Arjankumar

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**DNR COLLEGE OF ENGINEERING & TECHNOLOGY,
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Academic Year 2021-22

NSS UNIT ACTIVITIES ORGANIZED

S.No	Date	Name of the Activities	Course/ class	No of students participated
1.	02-12-2021	Awareness program on Anti-Ragging	B.Tech, CE,EEE,ME,ECE,CSE	80
2.	20-12-2021	Semi-Christmas	B.Tech, CE,EEE,ME,ECE,CSE	90
3.	06-03-2022	Hostel day	B.Tech,, CE,EEE,ME,ECE,CSE	90

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Ref. No: DNRCET/HC/CIR-1/2021-22

Date: 01-12-2021

CIRCULAR

This is to inform to concern that the meeting for our college Hostel committee will be held at principal chamber at 11:00 AM on 02-12-2021 for addressing and review the following agenda in the academic year 2021-2022.the following member requested to attend the meeting without fail.


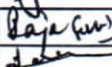



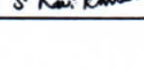
Agenda:

1. Rules and regulation of hostel
2. Review and finalizing food menu.
3. Maintenance of hygiene in hostel
4. Awareness program on Anti -Ragging
5. Other issues related to hostel facilities and maintenance

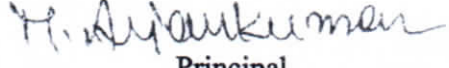

Coordinator

Copy to:

1. Honorable president and Secretary for information.
2. Principal office.
3. IQAC.
4. All HODs
5. Committee members.

S.no	Name	Designation	Designation in committee	Signature
1.	Dr.M.Anjan Kumar	Chairman	Principal	
2.	Mr.V.Praveen	Warden(coordinator)	BS&H-Asst Prof	
3	Mr. E.Raja sunil	Member	EEE	
4.	Mr.N .Pavan kumar	Member	ECE	
5.	GV SRI RAM	Member	CSE-	
6.	V RESS KUMAR	Member	CE-	
7	S.Ravi Kumar	Member	ME	


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Principal
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Ref. No: DNRCET/HC/MOM-1/2021-22

Date: 04-12-2021

Minutes of the Meeting

The hostel Committee met at Principal chamber at 11:00 AM on 04-12-2021 and discussed the agenda points and passed the following resolutions. The following members attended to the meeting.

S.no	Name	Designation	Designation in committee	Signature
1.	Dr.M.Anjan Kumar	Chairman	Principal	
2.	Mr.V.Praveen	Warden(coordinator)	BS&H-Asst Prof	
3.	Mr. E.Raja sunil	Member	EEE	Raja sunil
4.	Mr.N .Pavan kumar	Member	ECE	Pavan kumar
5.	GV SRI RAM	Member	CSE-	GV SRI RAM
6.	V RESS KUMAR	Member	CE-	V RESS KUMAR
7.	S.Ravi Kumar	Member	ME	S. Ravi Kumar

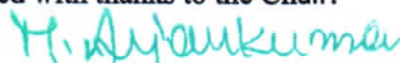
Agenda:

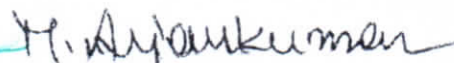
1. Rules and regulation of hostel
2. Review and finalizing food menu.
3. Maintenance of hygiene in hostel
4. Other issues related to hostel facilities and maintenance

Resolutions:

1. The hostel Committee members discussed the rules and regulation of the hostel and it resolved to inform the rules and regulation of the hostel to the students which should be followed strictly.
2. Warden (boy's hostel) read out the previous menu they are following in the hostel and asked for the necessary changes in that menu as per the student request. Committee reviewed the menu and discussed with student members. Chairman of the committee suggested necessary changes to be followed as per the student request..
3. Chief Warden (girl's hostel) told that there have been requests from the students regarding hygiene in hostel. Chairman of committee expressed his support as hygiene is important for student's health. Chief Warden is instructed to take necessary measures in order to maintain proper hygiene.
4. The hostel Committee members discussed to conduct a awareness program on anti – ragging
5. The committee decided that students should follow Covid measures very stringently in order to stay healthy.

The Meeting is concluded with thanks to the Chair.


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**DNR COLLEGE OF ENGINEERING & TECHNOLOGY,
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Ref. No: DNRCET/HC/CIR-2/2021-22

Date: 01-03-2022

CIRCULAR

This is to bring to your kind notice that Hostel committee meeting will held on 02/03/2022 in Principal chamber at 11:00A.M. Therefore all the committee members are requested to attend the meeting without fail.

Agenda:

1. Discussion on introducing remedial classes for hostel students having backlogs.
2. Leave applying procedure.
3. Celebration of hostel Day
4. Other issues related to hostel facilities and maintenance

Copy to:

6. Honorable president and Secretary for information.
7. Principal office.
8. IQAC.
9. All HODs
10. Committee members.

Coordinator

S.no	Name	Designation	Designation in committee	Signature
1.	Dr.M.Anjan Kumar	Chairman	Principal	
2.	Mr.V.Praveen	Warden(coordinator)	BS&H-Asst Prof	
3.	Mr. E.Raja sunil	Member	EEE	
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5.	GV SRI RAM	Member	CSE-	
6.	V RESS KUMAR	Member	CE-	
7.	S.Ravi Kumar	Member	ME	

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Principal

PRINCIPAL

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Ref. No: DNRCET/HC/MOM-2/2021-22

Date: 02-03-2022

Minutes of the Meeting

The hostel Committee met at Principal chamber at 11:00 AM on 03-03-2022 and discussed the agenda points and passed the following resolutions. The following members attended to the meeting.

S.no	Name	Designation	Designation in committee	Signature
1.	Dr.M.Anjan Kumar	Chairman	Principal	
2.	Mr.V.Praveen	Warden(coordinator)	BS&H-Asst Prof	
3.	Mr. E.Raja sunil	Member	EEE	
4.	Mr.N .Pavan kumar	Member	ECE	
5.	GV SRI RAM	Member	CSE-	
6.	V RESS KUMAR	Member	CE-	
7.	S.Ravi Kumar	Member	ME	

Agenda:

1. Discussion on introducing remedial classes for hostel students having backlogs.
2. Leave applying procedure.
3. Celebration of hostel Day
4. Other issues related to hostel facilities and maintenance

Resolutions:

1. Committee Members have expressed that there is a need to conduct remedial classes in the hostel for the students those who are having backlogs. Earlier, Chief Warden has been requesting the concerned faculty and asking them to help the slow learners. By this decision, larger number. of students" can be benefitted. Chairman of the committee suggested that faculty who are staying in hostel will provide their assistance for slow learners and students having backlogs.
2. Mr.V.Praveen, Chief Warden read out the producer for applying leave they are following in the hostel and asked for the necessary changes in that. Committee reviewed it and discussed with members, chairman of the committee suggested necessary changes to be followed.
3. Chairman of committee expressed his support and instructed the Chief Warden to take necessary measurements for smooth running of celebrations without any chaos.

The Meeting is concluded with thanks to the Chair.

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