



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY
BHIMAVARAM

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

FUNCTIONS:

- To facilitate hygienic and nutritious food at reasonably priced merchandise and services essential to their comfort and well-being.
- To ensure smooth and proper functioning of the canteen and housekeeping on daily basis.
- To monitor the operations of the canteen, implementing and reviewing the canteen policy.
- To monitor at regular interval for reviewing the quality of foods and services provided by the canteen.

H. Arunkumar

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.


COORDINATOR



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY

BHIMAVARAM

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

FACILITIES:

- Canteen with 50 capacity
- Tables – 15, chairs – 50, Fans – 10, Washbasin- 5.
- Canteen/ Housekeeping/ Sanitation/ Food Safety cell room for committee meetings and discussions.
- Conference hall.
- Having computer system With Internet facility.
- Printer to get the Xerox copies.

H. Anandkumar
PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

[Signature]
COORDINATOR



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BHIMAVARAM

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

MANAGEMENT- COMPOSITION & COMMITTEE MEMBERS:

a) COMMITTEE COMPOSITION:

- One senior faculty as coordinator.
- One faculty from each department.
- One second year and third year student from each department.

b) COMMITTEE MEMBERS:

FACULTY MEMBERS:

S NO	Name	Designation	Department	Mobile
1.	Mr. K.V.Subrahmanyam	Coordinator	CE	8309658001
2.	Mr. E.Raja Sunil	Member	EEE	8897014977
3.	Mr. A.Lakshman Rao	Member	ME	8500570492
4.	Mr. K.Krishana Deepika	Member	ECE	9885694644
5.	Mr. A.Geetha Devi	Member	CSE	9493101318
6.	Mr. G.S.V.Narsimha Raju	Member	S&H	8498053354
7.	Mr. K.Chandra Mouli Raju	Member	MBA	9966995869

Student Members:

S.No	Regd. No	Name of the Students Member	Branch	Mobile Number
1.	199P1A0313	N.Aditya vardhan Varma	ME	9866198322
2.	209P1A0328	V. Venkata Pandu Ranga Rao	ME	7658903308
3.	209P5A0439	S. Johnny	ECE	9640341479
4.	219P5A0410	M. V Aditya Kumar	ECE	9133613141
5.	209P5A0204	A. Jeevan Kumar	EEE	9390666984
6.	219P5A0225	P. Jayaram	EEE	7386839945
7.	199P1A0579	CH SIVA	CSE	7731041668
8.	209P1A0516	P.Santhi Priya	CSE	8309458772
9.	209P5A0102	G. Veeresh	CE	8374926377
10.	219P5A0111	M Yaswanth	CE	9346465922

H. Anandkumar
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[Signature]
COORDINATOR



**D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY
BHIMAVARAM**

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

ROLES & RESPONSIBILITIES:

COORDINATOR:

- To Plan, organise, control and evaluate the needs of the canteen.
- To Implement the canteen policy and initiate annual review of this policy.
- To ensure a healthy and safe work environment in the canteen.
- To make decisions on the items to be sold in the canteen and approve the sale prices of new items.
- To produce a canteen menu and price list.

FACULTY MEMBERS

- Implement the canteen policy and initiate annual review of this policy.
- Plan, organise, control and evaluate the needs of the canteen.
- Provide job descriptions, work agreements and performance reviews for paid staff.
- Ensure a healthy and safe work environment.

STUDENT MEMBERS

- To identify the problems in the canteen and inform it to the faculty members.
- To inform the faculty and coordinator about details of hygienic conditions in the canteen.
- To attend the meeting conducted by the coordinator and inform any problems in related to canteen and also give suggestions if any.

M. Anjan Kumar
PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

[Signature]
COORDINATOR



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY

BHIMAVARAM

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

Date: 13-10-2021

CIRCULAR

All the Canteen/ Housekeeping/ Sanitation/ Food Safety Cell members are here by informed to meet on 14-10-2021 at 11:00am in the Canteen/ Housekeeping/ Sanitation/ Food Safety Cell to discuss the following Agenda points.


Agenda:

- To discuss requirements of Canteen.
- To discuss and finalize canteen open and close timings.
- To discuss canteen Menu and price lists at canteen and outlet.
- To maintain the necessary arrangements in canteen for smooth operation.
- To ensure best practices of cleaning followed by wiping the utensils.
- To ensure good presentation of food and delivery by the food counter attendants.


COORDINATOR

CC TO:

1. Honourable President and Secretary for information.
2. Principal Office.
3. All HODs.
4. Circulated to the Staff and the Students.


PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

Faculty Members:

S NO	Name	Designation in Committee	Designation	Signature
1.	Mr. K.V.Subrahmanyam	Coordinator	Asst. Professor-CE	
2.	Mr. E.Raja Sunil	Member	Asst. Professor-EEE	
3.	Mr. A.Lakshman Rao	Member	Asst. Professor-ME	
4.	Mr. K.Krishana Deepika	Member	Asst. Professor-ECE	
5.	Mr. A.Geetha Devi	Member	Asst. Professor-CSE	
6.	Mr. G.S.V.Narsimha Raju	Member	Asst. Professor-S&H	
7.	Mr. K.Chandra Mouli Raju	Member	Asst. Professor-MBA	

Student Members:

S.No	Regd. No	Name of the Students Member	Branch	Mobile Number	Signature
1.	199P1A0313	N.Aditya vardhan Varma	ME	9866198322	
2.	209P1A0328	V. Venkata Pandu Ranga Rao	ME	7658903308	
3.	209P5A0439	S. Johnny	ECE	9640341479	
4.	219P5A0410	M. V Aditya Kumar	ECE	9133613141	
5.	209P5A0204	A. Jeevan Kumar	EEE	9390666984	
6.	219P5A0225	P. Jayaram	EEE	7386839945	
7.	199P1A0579	CH SIVA	CSE	7731041668	
8.	209P1A0516	P.Santhi Priya	CSE	8309458772	
9.	209P5A0102	G. Veeresh	CE	8374926377	
10.	219P5A0111	M Yaswanth	CE	9346465922	

M. Aditya Kumar

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.



D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY

BHIMAVARAM

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

Minutes of the Meeting

Date: 15-10-2021

The canteen /Housekeeping/Sanitation/Food Safety Cell members met on 14-10-2021 in Canteen/ Housekeeping/ Sanitation/ Food Safety Cell and Discussed the Agenda points and passed the following resolutions. The following members are participated in the meeting.

FACULTY MEMBERS:

S NO	Name	Designation in Committee	Designation	Signature
1.	Mr. K.V.Subrahmanyam	Coordinator	Asst. Proffessor-CE	
2.	Mr. E.Raja Sunil	Member	Asst. Proffessor-EEE	
3.	Mr. A.Lakshman Rao	Member	Asst. Proffessor-ME	
4.	Mr. K.Krishana Deepika	Member	Asst. Proffessor-ECE	
5.	Mr. A.Geetha Devi	Member	Asst. Proffessor-CSE	
6.	Mr. G.S.V.Narsimha Raju	Member	Asst. Proffessor-S&H	
7.	Mr. K.Chandra Mouli Raju	Member	Asst. Proffessor-MBA	

H. Sankaranarayanan

PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

Student Members:

S.No	Regd. No	Name of the Students Member	Branch	Mobile Number	Signature
1.	199P1A0313	N.Aditya vardhan Varma	ME	9866198322	Aditya
2.	209P1A0328	V. Venkata Pandu Ranga Rao	ME	7658903308	Pandu
3.	209P5A0439	S. Johnny	ECE	9640341479	Johnny
4.	219P5A0410	M. V Aditya Kumar	ECE	9133613141	Aditya
5.	209P5A0204	A. Jeevan Kumar	EEE	9390666984	Jeevan
6.	219P5A0225	P. Jayaram	EEE	7386839945	Jayaram
7.	199P1A0579	CH SIVA	CSE	7731041668	Siva
8.	209P1A0516	P.Santhi Priya	CSE	8309458772	Priya
9.	209P5A0102	G. Veeresh	CE	8374926377	Veeresh
10.	219P5A0111	M Yaswanth	CE	9346465922	Yaswanth

Agenda:

1. To discuss requirements of Canteen.
2. To discuss canteen Menu and price lists at canteen and outlet.
3. To maintain the necessary arrangements in canteen for smooth operation.
4. To ensure best practices of cleaning followed by wiping the utensils.
5. To ensure good presentation of food and delivery by the food counter attendants.

Resolutions:

1. The Canteen workers have to adhere to cleanliness and hygiene and follow the rules mentioned in the contract.
2. Service time has increased. It was suggested that more number of canteen workers and specialized cook would solve this problem.
3. No change in the price rate by present Rate.

The meeting ended with vote of thanks to the chair.

M. Anjan Kumar
PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.

[Signature]
Coordinator



**D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY
BHIMAVARAM**

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

Date: 03-02-2022

CIRCULAR

All the Canteen/ Housekeeping/ Sanitation/ Food Safety Cell members are here by informed to meet on 04-02-2022 at 11:00am in the Canteen/ Housekeeping/ Sanitation/ Food Safety Cell to discuss the following Agenda points.

Agenda:

- To discuss requirements of Canteen.
- To discuss and finalize canteen open and close timings.
- To discuss canteen Menu and price lists at canteen and outlet.
- To maintain the necessary arrangements in canteen for smooth operation.
- To ensure best practices of cleaning followed by wiping the utensils.
- To ensure good presentation of food and delivery by the food counter attendants.


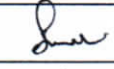

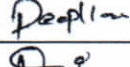


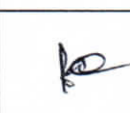

COORDINATOR

CC TO:

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FACULTY MEMBERS:

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1.	Mr. K.V.Subrahmanyam	Coordinator	Asst. Proffessor-CE	
2.	Mr. E.Raja Sunil	Member	Asst. Proffessor-EEE	
3.	Mr. A.Lakshman Rao	Member	Asst. Proffessor-ME	
4.	Mr. K.Krishana Deepika	Member	Asst. Proffessor-ECE	
5.	Mr. A.Geetha Devi	Member	Asst. Proffessor-CSE	
6.	Mr. G.S.V.Narsimha Raju	Member	Asst. Proffessor-S&H	
7.	Mr. K.Chandra Mouli Raju	Member	Asst. Proffessor-MBA	

H. Arjankumar
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D.N.R COLLEGE OF ENGINEERING & TECHNOLOGY

BHIMAVARAM

Academic Year 2021-22

Canteen/ Housekeeping/ Sanitation/ Food Safety Cell

Minutes of the Meeting

Date:05-02-2022

The canteen /Housekeeping/Sanitation/Food Safety Cell members met on 04-02-2022 in Canteen/ Housekeeping/ Sanitation/ Food Safety Cell and Discussed the Agenda points and passed the following resolutions. The following members are participated in the meeting.

FACULTY MEMBERS:

S NO	Name	Designation in Committee	Designation	Signature
1.	Mr. K.V.Subrahmanyam	Coordinator	Asst. Professor-CE	
2.	Mr. E.Raja Sunil	Member	Asst. Professor-EEE	
3.	Mr. A.Lakshman Rao	Member	Asst. Professor-ME	
4.	Mr. K.Krishana Deepika	Member	Asst. Professor-ECE	
5.	Mr. A.Geetha Devi	Member	Asst. Professor-CSE	
6.	Mr. G.S.V.Narsimha Raju	Member	Asst. Professor-S&H	
7.	Mr. K.Chandra Mouli Raju	Member	Asst. Professor-MBA	

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- To maintain the necessary arrangements in canteen for smooth operation.
- To ensure best practices of cleaning followed by wiping the utensils.
- To ensure good presentation of food and delivery by the food counter attendants.

Resolutions:

- The Canteen workers have to adhere to cleanliness and hygiene conditions by sanitization.
- Service time has increased in morning breakfast timings .
- No change in the price rate.

The meeting ended with vote of thanks to the chair.


PRINCIPAL
D.N.R. College of Engg. & Tech.
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Coordinator