

Date: 27-12-2021

DNRCET/OFFICE/2021/Dec/006

Academic Year 2021-22

OFFICE ORDER

Students Counseling Committee

A Students Counseling Committee has been constituted with the following members, under the Coordinator ship of B. Meshak Raju to look after the activity in the institution. The Students Counseling Committee which comprises the following:

S No	Name	Designation	Department	Mobile
1	B. Meshak Raju	Coordinator	BS&H	9912575778
2	D. Joseph Kumar	Member	EEE	9032474959
3	Tammi Babu	Member	ME	9989021007
4	K.S.R.Prasad	Member	CSE	9704723125
5	M. Hemalatha	Member	ECE	6302016121
6	M.S. Abhishek	Member	CE	9490595767

Objectives

- To help the students in solving their personal, educational, social as well as psychological problems.
- To create awareness about issues and problems related to mental health of student
- To motivate faculty in counselling activities.

Functions

- To conduct student counseling at regular intervals for healthy progress in Professional guidance, career advancement and all round development.
- To conduct student counseling at regular intervals for healthy progress in course work specific, laboratory specific and all round development.
- Solve personal problems of student by conducting individual counselling session
- Boost self esteem of weaker /physically challenged students.
- Diagnose the learning difficulties of students and help them to overcome the same.
- Help the students to overcome examination stress or fear.
- Conduct training program on counselling skills for faculty & staff.
- Conduct seminars for students on mental health and addiction issues.
- Refer the students to professional psychiatrics or counsellors in severe cases.
- Inform the parents about psychological misbehaviour of the student.

H. Arunkumar

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BHIMAVARAM-534 202.

H. Arunkumar
PRINCIPAL



**D.N.R. COLLEGE OF ENGINEERING & TECHNOLOG
BALUSUMUDI, BHIMAVARAM**

AY2021-2022

Student Counseling Committee

Functions of the Student Counseling Committee

1. Counselors/mentors allotment.
2. To conduct student counseling at regular intervals for healthy progress in Professional guidance, career advancement and all-round development.
3. To conduct student counseling at regular intervals for healthy progress in course work specify, laboratory specific and all-round development.
4. Solve personal problems of student by conducting individual counseling session.
5. Boost self-esteem of weaker /physically challenged students.
6. Diagnose the learning difficulties of students and help them to overcome the same.
7. Help the students to overcome examination stress or fear.
8. Conduct training program on counseling skills for faculty & staff.
9. Conduct seminars for students on mental health and addiction issues.
10. Refer the students to professional psychiatrics or counselors in severe cases.
11. Inform the parents about psychological misbehavior of the student.

H. A. Venkatesh
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AY2021-2022

Student Counseling Committee

a. Committee Composition:

1. Chairman: Principal.
2. Coordinator: A senior faculty.
3. Members: One faculty member from each department.
4. Student members: One or two students from each section.

b. Committee Members:

S No	Name	Designation	Dept	Position
1	Dr. M Anjan Kumar	Principal	DNRCET	Chairman
2	Mr. B Meshak Raju	Asst.Prof.	BS&H	Coordinator
3	Mr. D Joseph Kumar	Asst.Prof.	EEE	Member
4	Mr. M Thambi Babu	Asst.Prof.	MECH	Member
5	Mr. K S R Prasad	Asst.Prof.	CSE	Member
6	Mis. M Hema Latha	Asst.Prof.	ECE	Member
7	Mr. M S Abisheke	Asst.Prof.	CIVIL	Member
8	P Sai Kishore	219P1A0109	I CIVIL	Member
9	O Aravindh	219P1A0207	I EEE	Member
10	V Ravi Kiran	219P1A0312	I MECH	Member
11	D Lakshmi Pratap	219P1A0423	I ECE-A	Member
12	M Om Mahadev	219P1A0454	I ECE-B	Member
13	K Nageswari Priyanka	219P1A0564	I CSE-A	Member
14	N Renuka Madhavi	219P1A05B8	I CSE-B	Member
15	S Rajashekar	219P1A05F6	I CSE-C	Member
16	S Bhagya Deepthi	209P1A0101	II CIVIL	Member
17	P N Venkata Krishna	219P5A0226	II EEEE	Member
18	Kalapureddi Pavan Kumar	219P5A0314	II MECH	Member

H. Anjan Kumar

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19	K. Jahnavi	209P1A0416	II ECE-A	Member
20	M Stanely Richard	209P1A0487	II ECE-B	Member
21	P Asritha Satya Durga	209P1A0513	II CSE-A	Member
22	Kandula Surya Bhavani	209P1A0561	II CSE-B	Member
23	K Naga Lakshmi Lavanya	209P1A05A4	II CSE-C	Member
24	D Suguna	199P1A0115	III CIVIL	Member
25	A Jeeavan Kamar	209P1A0204	III EEEE	Member
26	N Aditya Sri Vardhan Varma	199P1A0313	III MECH	Member
27	Sandaka Naresh	199P1A0407	III ECE-A	Member
28	Navudu Maha Lakshmi	209P5A0423	III ECE-B	Member
29	B Guna Vardhan	199P1A0534	III CSE-A	Member
30	Nagendra Buridi	199P1A0575	III CSE-B	Member
31	P Rakesh Kumar	199P5A0129	IV CIVIL	Member
32	B Kalyan Kumar	189P1A0204	IV EEE	Member
33	Ch Venkata Anil Kumar	199P5A0307	IV MECH	Member
34	Thota Bala Udaya	189P1A0415	IV ECE-A	Member
35	V A S N S Sushmitha	189P1A0462	IV ECE-B	Member
36	Nakka Dhana Murthy	189P1A0544	IV CSE-A	Member
37	Manda Jaya Sai Surya Raj	189P1A0581	IV CSE-B	Member


Coordinator


Principal


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AY2021-2022

Student Counseling Committee

Roles and Responsibilities of the committee

Committee Role

The institute's student counseling committee has established to achieve the goal of the institution. The Counseling Committee encourages the students to understand themselves and the issues that trouble them and guides them to resolve their problems. These problems can be personal, emotional, social, family, peer, academic etc. the committee therefore provides a nurturing environment and counsel each individual to help them with academic goals, social and personality development, career goals, enhancing listening skills, empathy and interpersonal skills to have healthy relationships and a healthy lifestyle.

Role and Responsibility of the Mentor:

The role of the Mentor is to offer support through listening and responding in a confidential, non-judgmental and timely way, ensuring that the students become productive, well adjusted adults of tomorrow. They are trained to assess, diagnose and treat students struggling with academic stress, anxiety, depression, social addictions and other problems they face.

- Solve personal problems of student by conducting individual counseling session
- Boost self esteem of weaker /physically challenged students.
- Diagnose the learning difficulties of students and help them to overcome the same.
- Help the students to overcome examination stress or fear.
- Conduct training program on counseling skills for faculty & staff.
- Conduct seminars for students on mental health and addiction issues.
- Refer the students to professional psychiatrics or counselors in severe cases.
- Inform the parents about psychological misbehavior of the student.

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DNR College of Engineering and Technology Bhimavaram

Counseling & Mentoring Procedures

Overview

"A mentor is someone who allows you to see the hope inside yourself." — Oprah Winfrey

Mentoring is a critical element of overall development of a student in his/her course of study. An effective mentoring relationship is characterized by mutual respect, trust, understanding, and empathy. Good mentors are able to share life experiences and wisdom as well as technical expertise. They are good listeners, good observers and good problem solvers. Mentoring makes an effort to know, accept and respect the goals and interests of a student and in the end, establish an environment in which the students' accomplishment limits only by the extent of his/her talent.

An undergraduate student in his four years' journey of engineering course essentially requires mentoring to counsel and guide them in a right path to visualize his dreams.

POLICY:

DNR College of Engineering and Technology not only stands for the overall development of the students but also taking care of their academic, social, and emotional issues through mentoring. Mentoring is a continuous process in the College by assigning a teacher to a group of students between 15 and 20. The teacher assigned must maintain the record of all the mentoring sessions with details of issues and suggestions or guidance.

Mentoring System in the institute

Each faculty will be mentor of a group of 15 to 20 students. Faculty from the Departments of Basic Sciences & Humanities should be the mentors for the first year and faculty from the respective departments will act as mentors for II, III and IV years. Faculty once allotted continues to be the mentor for both semesters to the respective academic year.

Need for Mentoring

Classroom teaching cannot take care of the psychological, emotional, attitudinal problems and needs of the students. Therefore these issues are to be addressed on an individual basis. Faculty mentors serve as a resource and respond to many questions, trivial or complex, that the student might pose. Encourage students to actively participate in seminars and laboratory work that are realistic in scope; and counsel the students on any other academic, professional, personal growth, etc., for necessary advice/guidance/help.

Objectives

- The institute emphasizes the importance of Mentoring system to ensure the following.
- To provide the platform to the students for sharing their problems related to academic and non-academic matters.

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- To provide career guidance and assistance to the students to grab the opportunity for their development and growth.
- To identify the slow learners, fast learners and the weak students and provide an environment to grow and prosper.
- Guides the students in taking up extra academic and professional activities for value addition as a member of the society.
- To provide an opportunity for overall development to all the students.

Responsibilities of a Mentor:

- Mentors serve as positive role model, encourage and motivate students to achieve their target/goal.
- Motivate and guide students in all academic, co-curricular and in extra-curricular activities.
- Mentors maintain a mentees record.
- Collect information regarding weak students from the subject teachers on the basis of their previous results, various other skills, having less attentiveness, etc.
- The record of counseling and mentoring is maintained in file/book, which is updated on regular basis.
- Mentors submit a report to HOD and after approval by the Principal seek/ remedial actions taken for improvement
- Monitoring student's readiness for personal interview, group discussion, technical and nontechnical support (including resume making, dressing sense, skills etc.)
- Encouraging and motivating the students for attending all the classes, expert lectures and other technical sessions for better performance in examination, contests and placement.
- Acquires the results of each student for internal I & II and SEE of each semester.
- Attendance of each student for all courses is monitor on monthly basis.
- Contact Parents/guardians in case of academic irregularities, negative behavioural changes and interpersonal relations, detrimental activities and future plan etc.
- Keep confidential any personal matters raised by Mentee and not to disclose them to others unless deemed inevitable for any positive gain.

PROCEDURE OF MENTORING

Allocation of Students to the Mentors

- In the commencement of every academic year the concerned head of the department arranges staff meeting and allots the mentors to a group of 15-20 students to an individual faculty member. The allotment of mentors runs on the basis of roll numbers of the students in each section without any bias.
- Preferably, the same faculty member should remain as the mentor for the same group during the academic year.

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Filling the Student Counseling Register

- After the group of students allocated to a mentor. The mentor organizes a mentoring

session with students as per the slots mentioned in the time table. The mentor start filling the individual student details mentioned in the counseling books. Each mentor should guide a group of 15-20 students. During the mentoring session, the mentor will make the student comfortable and try to develop a rapport with them, so that the students can easily approach the mentor in future.

- After primary briefing and details filling, the mentor will interact with each individual student and will write the necessary information in the space provided. While, filling the details, the academic progress, behavioral aspects, attendance related issues and participation in all- round development activities should be taken into consideration. Based on all such details, the mentor will identify the academic category of the students, i.e. slow learner, fast / advanced learner or weak students in studies. Depending upon the academic category of the students, he/she should be guided to grow and develop. Especially, for the fast / advanced learners, the necessary environment, encouragement should be provided to excel.

Next Round of Mentoring

- The next round of mentoring should be arranged after the completion of first internal examinations. The main purpose of this mentoring session is to monitor the academic performance of the students, to review the attendance, to review the marks they gained in the internal examinations and to review the overall development etc. The mentor will also observe the improvements in the students after the first round of mentoring.
- Thus in a semester, minimum five to six mentoring sessions should be arranged. However, for the special cases, where continuous monitoring and follow-ups are required, series of mentoring sessions can be arranged.
- The mentor will maintain a separate counseling book to each the student assigned to him/her. They will keep all the update details of the students under him/her, provide them monitoring time to time and report the outcome to respective head of the department.

Analysis

- After filling all the details mentioned in the counseling book, it should be submitted to head of the department. HOD will take necessary actions, wherever required and may inform the same too concerned Principal / Management.
- The above policy is of general nature and it can be modified according to needs and requirements of concerned authority.

TYPES OF MENTORING ACTIVITIES DONE TOWARDS STUDENTS:

Types of mentoring done are:

- 1. Professional Guidance**
- 2. Career Advancement**
- 3. Course Work Specific**
- 4. Laboratory Specific**
- 5. Employability And All-Round Development**

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1. Professional Guidance

- The departments are well equipped with knowledgeable Human resources in the form of faculty members who by keeping themselves abreast of latest developments offer guidance to the prospective professionals in addition to the classroom teaching. The Industry-institute Partnership cell and Entrepreneurship development cell have been putting efforts in this direction.
- Students are encouraged to develop their oral and written communication skills by essay writing /articles/paragraph writing.

2. Career Advancement

- Students are supported to take up online certification courses offered MOOC/NPTEL/SWAYAM to strengthen the qualification for their academic progression. This also helps them to achieve higher career paths in the applied areas of their specializations.
- The Training and Placement cell has been active not only in arranging campus recruitment drives, but also offering awareness and training for the students.
- Career guidance and counseling is provided by senior faculty members.

3. Course Work

- The mentor and Members of faculty handling different courses interact with students in clarifying all their doubts in their respective courses.
- The students are provided the course material by concerned subject teacher.
- Faculty members encourage students to give seminar on the course topics to improve their technical communication and presentation.
- The faculty helps the students to solving problems, clarification of concepts and acquiring necessary related materials to understand the subject better.
- Faculty members while giving the evaluated answer sheets to students for checking, discuss about the general weakness and improvements to be done in the course. Later on weak students are individually called upon to discuss about the ways to improve their performance by identifying areas of weakness.

4. Lab-Specific

- Each of the lab sessions are handled by 2 Teachers in order to have special care for the students while experiments are being handled. A demonstrative presentation is given by the teacher concerned before every experiment. The Laboratory records are evaluated after the experiment is held. In other words, there is active involvement of the members of faculty Pre-experiment stage, at the time of experiment and after the experiment.
- The students are regularly counseled to attend laboratory classes and carry out experiments successfully to score high in continuous evaluation.
- At the end of the experiments the students take signature of the laboratory in-charge on record sheets.
- Faculty members counsel the students who were absent in the previous class and instruct them to complete missed out experiments in extra time.
- Project will be given to each individual student or maximum of four students for a project.

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5. Employability and All-Round Development:

- Mentors provide psychological support to the students if he/she needs for building self-esteem and confidence.
- The students are encouraged to participate in literary, cultural, yoga/meditation workshops and sports activities. This helps students to widen their leadership qualities, decision making abilities, team spirit. This shapes the student into a complete personality.
- The trainers with rich industry experience, conduct sessions on professional communication, quantitative aptitude & reasoning, soft skills, resume writing, personal interview and group discussion.

BENEFITS OF THE MENTORING PROCESS

- Improves self-confidence
- Offers professional development
- Provides advice and information
- Encourages reflection on practice
- Provides personal support

IMPACT OF MENTOR TEACHING-LEARNING SYSTEM

- Reduction in absenteeism.
- Improvement in overall performance.
- Improvement in personality.
- Increased participation in co-curricular activities.
- Improvement in behaviour and attitudes
- Improved interpersonal relationship with elders and peers.
- Becoming responsible citizen.
- Improvement in performance of weak students.
- Increased campus selection ratio.
- Receiving awards and recognition.

M. Anandkumar

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www.dnrcet.org

Ref. No: DNRCE/SCC/CIR-1/2021-22

Date: 28-12-2021

CIRCULAR

All the Student Counseling Committee (SCC) members are informed that a meeting will be held at A101 smart class room at 11:00 AM on 29-12-2021 to discuss pursuing the functions of SCC and other issues. Therefore, all the members of various departments are informed to attend the meeting without fail.

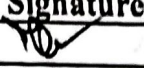
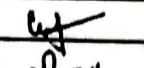
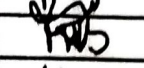


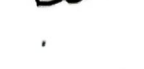
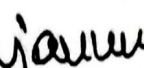
Agenda:


1. To discuss the functions of Student Counseling (SCC) and implementing them perfectly for realizing the goal of the committee.
2. To discuss the role and responsibilities of the student counseling committee.
3. To allot the mentors to the each class and guiding them to follow the responsibilities of the committee.
4. Any other issues.


Coordinator

Copy to:

1. Honorable president and Secretary for information.
2. Principal office.
3. IQAC.
4. All HODs
5. Committee members.

S.no	Name	Designation	Designation in committee	Signature
1	Dr. M Anjan Kumar	Principal	Chairman	
2	Mr. B Meshak Raju	Asst.Prof.,BS&H	Coordinator	
3	Mr. D Joseph Kumar	Asst.Prof.,EEE	Member	
4	Mr. M Thambi Babu	Asst.Prof., Mech	Member	
5	Mr. K S R Prasad	Asst.Prof., CSE	Member	
6	Mis. M Hema Latha	Asst.Prof., ECE	Member	
7	Mr. M S Abisheke	Asst.Prof., CIVIL	Member	


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Principal



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Ref. No: DNRCE/SCC/MOM-1/2021-22

Date: 31-12-2021

Minutes of the Meeting

The Student Counseling Committee (SCC) members met at A101 smart class room at 11:00 AM on 29-12-2021 and discussed the agenda points and passed the following resolutions. The following members attended to the meeting.

S.no	Name	Designation	Designation in committee	Signature
1	Dr. M Anjan Kumar	Principal	Chairman	
2	Mr. B Meshak Raju	Asst.Prof.,BS&H	Coordinator	
3	Mr. D Joseph Kumar	Asst.Prof.,EEE	Member	
4	Mr. M Thambi Babu	Asst.Prof., Mech	Member	
5	Mr. K S R Prasad	Asst.Prof., CSE	Member	
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2. To discuss the role and responsibilities of the student counseling committee.
3. To allot the mentors to the each class and guiding them to follow the responsibilities of the committee.
4. Any other issues.

Resolutions:

1. Principal Dr. M Anjan Kumar informed the functions and responsibilities of the Student Counseling (SCC) to the members for the overall development of the students
2. Discussed allotment of the mentors and his/her the roles and responsibilities.
3. Informed the members conduct the counseling as per time table

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Ref. No: DNRCET/SCC/CIR-2/2021-22

Date: 08-01-2022

CIRCULAR

All the SCC members are informed to attend a meeting held at A101 (smart class room) at 11:00 AM on 10-01-2022 to discuss implementation of previous meeting resolutions and the counseling methods. So, all the members of various departments are informed to attend the meeting without fail.

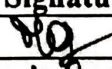
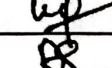
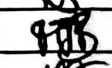




Agenda:

- 1 To discuss Student Counseling (SCC) process and any other implementations.
- 2 To discuss the improvement of teacher-student relationship
- 3 To discuss the students' common raised problems.
- 4 Any other issues.


Coordinator

Copy to:

- 1 Honorable president and Secretary for information.
- 2 Principal office.
- 3 IQAC.
- 4 All HODs
- 5 Committee members.

S.no	Name	Designation	Designation in committee	Signature
1	Dr. M Anjan Kumar	Principal	Chairman	
2	Mr. B Meshak Raju	Asst.Prof.,BS&H	Coordinator	
3	Mr. D Joseph Kumar	Asst.Prof.,EEE	Member	
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5	Mr. K S R Prasad	Asst.Prof., CSE	Member	
6	Mis. M Hema Latha	Asst.Prof., ECE	Member	
7	Mr. M S Abisheke	Asst.Prof., CIVIL	Member	






Principal



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Ref. No: DARCET/SCC/MOM-2/2021-22

Date: 11-01-2022

Minutes of the Meeting

The SCC members met at A101 (smart class room) at 11:00 AM on 10-01-2022 and discussed the agenda points and passed the following resolutions. The following members attended to the meeting.

S.no	Name	Designation	Designation in committee	Signature
1	Dr. M Anjan Kumar	Principal	Chairman	
2	Mr. B Meshak Raju	Asst.Prof.,BS&H	Coordinator	
3	Mr. D Joseph Kumar	Asst.Prof.,EEE	Member	
4	Mr. M Thambi Babu	Asst.Prof., Mech	Member	
5	Mr. K S R Prasad	Asst.Prof., CSE	Member	
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Agenda:

- 1 To discuss Student Counseling (SCC) process and any other implementations.
- 2 To discuss the improvement of teacher-student relationship
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- 4 Any other issues.

Resolutions:

- 1 Principal Dr. M Anjan Kumar informed the designing of new books for counseling the students and approved the book for printing.
- 2 Discussed the various methods to improve teacher-student relationship.
- 3 Discussed and resolved the common problems raised by the students
- 4 Discussed and informed the members to monitor the counseling at department level.

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Ref. No: DNCET/SCC/CIR-3/2021-22

Date: 01-02-2022

CIRCULAR

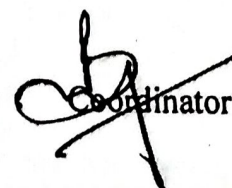
All the SCC members are informed that the committee members meeting with principal will be held in the smart class room at 11:00 AM on 02-02-2022 to discuss plan of action for slow learners and under-performers. So, all the members of various departments are informed to attend the meeting without fail.








Agenda:

- 1 To discuss Plan of Action for giving counseling to under-performers.
- 2 To identify the slow learners and providing counseling to them.
- 3 To identify irregular students and counsel them and giving guidance to become regular to the classes.
- 4 To discuss the implementations of previous meeting resolutions.
- 5 Any other issues.

Copy to:

- 1 Honorable president and Secretary for information.
- 2 Principal office.
- 3 IQAC.
- 4 All HODs
- 5 Committee members.


Coordinator

S.no	Name	Designation	Designation in committee	Signature
1	Dr. M Anjan Kumar	Principal	Chairman	
2	Mr. B Meshak Raju	Asst.Prof.,BS&H	Coordinator	
3	Mr. D Joseph Kumar	Asst.Prof.,EEE	Member	
4	Mr. M Thambi Babu	Asst.Prof., Mech	Member	
5	Mr. K S R Prasad	Asst.Prof., CSE	Member	
6	Mis. M Hema Latha	Asst.Prof., ECE	Member	
7	Mr. M S Abisheke	Asst.Prof., CIVIL	Member	



PRINCIPAL
D.N.R. College of Engg. & Tech.
BHIMAVARAM-534 202.


Principal



Ref. No: DNRCE/SCC/MOM-3/2021-22

Date: 03-02-2022

Minutes of the Meeting

The SCC members met at A101 (smart class room) at 11:00 AM on 02-02-2022 and discussed the agenda points and passed the following resolutions. The following members attended to the meeting.

S.no	Name	Designation	Designation in committee	Signature
1	Dr. M Anjan Kumar	Principal	Chairman	
2	Mr. B Meshak Raju	Asst.Prof.,BS&H	Coordinator	
3	Mr. D Joseph Kumar	Asst.Prof.,EEE	Member	
4	Mr. M Thambi Babu	Asst.Prof., Mech	Member	
5	Mr. K S R Prasad	Asst.Prof., CSE	Member	
6	Mis. M Hema Latha	Asst.Prof., ECE	Member	
7	Mr. M S Abisheke	Asst.Prof., CIVIL	Member	

Agenda:

- 1 To discuss Plan of Action for giving counseling to under-performers.
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- 5 Any other issues.

Resolutions:

- 1 Dr. M Anjan Kumar, Principal and chairperson of the committee informed the members to guide the mentors to identify the under-performers and provide special attention on them.
- 2 Resolved plan of action for under-performers and slow learners and providing them extra classes to them to perform well in the exams.
- 3 Resolved the improvement of student regularity and attendance the classes.
- 4 Resolved and discussed the previous meeting resolutions.

PRINCIPAL

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D.N.R. COLLEGE OF ENGINEERING & TECHNOLOG
BALUSUMUDI, BHIMAVARAM
AY2021-2022
Department Of Basic Sciences & Humanities

Circular

Date: 02.01.2022

It is informed to all the faculty members that Student Council Committee (SCC) meeting for the BS&H faculty has been scheduled on 03.01.2022 in the HOD Chamber at 10.30 a.m. for appointing Student Counselors/Mentors for the I B. Tech students for the Academic Year 2021-2022.

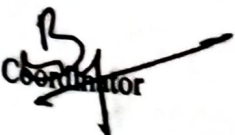
Hence all the faculty members are advised to attend the meeting without fail.

Agenda of this meeting as follows:

1. Counselors/mentors allotment.
2. To conduct student counseling at regular intervals for healthy progress in Professional guidance, career advancement and all-round development.
3. To conduct student counseling at regular intervals for healthy progress in course work specify, laboratory specific and all-round development.
4. Solve personal problems of student by conducting individual counseling session.
5. Boost self-esteem of weaker /physically challenged students.
6. Diagnose the learning difficulties of students and help them to overcome the same.
7. Help the students to overcome examination stress or fear.
8. Conduct training program on counseling skills for faculty & staff.
9. Conduct seminars for students on mental health and addiction issues.
10. Refer the students to professional psychiatrics or counselors in severe cases.
11. Inform the parents about psychological misbehavior of the student.

Copy to:

1. Honorable president and Secretary for information.
2. Principal office.
3. IQAC.
4. All HODs
5. Committee members.


Coordinator


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HOD



D.N.R. COLLEGE OF ENGINEERING & TECHNOLOG

BALUSUMUDI, BHIMAVARAM
AY2021-2022

Department Of Basic Sciences & Humanities

Minutes of the meeting

Date: 04-01-2022

Student council committee meeting was held on 03-01-2022 in the in the HOD Chamber at 10.30a.m.and discussed the agenda points and passed the following

Agenda of this meeting as follows:

1. Counselors/mentors allotment.
2. To conduct student counseling at regular intervals for healthy progress in Professional guidance, career advancement and all-round development.
3. To conduct student counseling at regular intervals for healthy progress in course work specify, laboratory specific and all-round development.
4. Solve personal problems of student by conducting individual counseling session.
5. Boost self-esteem of weaker /physically challenged students.
6. Diagnose the learning difficulties of students and help them to overcome the same.
7. Help the students to overcome examination stress or fear.
8. Conduct training program on counseling skills for faculty & staff.
9. Conduct seminars for students on mental health and addiction issues.
10. Refer the students to professional psychiatrics or counselors in severe cases.
11. Inform the parents about psychological misbehavior of the student.

H. Anubakumar

Resolutions:

1. Discussed the and resolved the mentor allotment
2. Resolved the guidelines of the mentor.
3. Discussed and resolved the identifying slow learners and counsel them to reach their goals
4. Resolved the laboratory related issues

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The following members attended to the meeting

S.NO	NAME OF THE FACULTY	DESIGNATION	
1	Dr. GNANA RATNAM GODI	PROFESSOR	<i>[Signature]</i>
2	MOSHE GEDELA	ASST PROF	<i>[Signature]</i>
3	PRAVEEN VUDIMUDI	ASST PROF	<i>[Signature]</i>
4	MESHAKRAJU BADUGU	ASST PROF	<i>[Signature]</i>

D.N.R. COLLEGE OF ENGINEERING & TECHNOLOG

BALUSUMUDI, BHIMAVARAM

AY2021-2022

Department Of Basic Sciences & Humanities

With reference to Student Council meeting held on 03-01-2021 at the HOD chamber. The following faculty members are appointed as the mentors for the 1st year B Tech students for the academic year 2021-2022.

S.No	Name of the Mentor	Year/ Sec	Regd No		No. of Students	Signature of the Mentor
			From	To		
1	N JAWAHAR BABU	CE	219P1A0101	219P1A0113	13	
		ME	219P1A0301	219P1A0307	7	
2	N U B VARMA	ME	219P1A0308	219P1A0313	6	
		EEE	219P1A0201	219P1A0209	09	
		ECE-A	219P1A0401	219P1A0404	04	
3	V PRAVEEN	ECE-A	219P1A0405	219P1A0424	20	
4	PRIYANKA N V K V	ECE-A	219P1A0425	219P1A0444	20	
5	E PRASAD VENKATA	ECE-	219P1A0445	219P1A0464	20	
6	P JAYALAKSHMI	ECE-B	219P1A0465	219P1A0484	20	
7	G S V NARASIMHA RAJU	ECE-A	219P1A0485	219P1A0496	12	
		CSE-A	219P1A0501	219P1A0508	08	
8	G MOSES	CSE-A	219P1A0509	219P1A0528	20	
9	K MADHURI	CSE-A	219P1A0529	219P1A0548	20	
10	K A S V R S PHANI KUMAR	CSE-A	219P1A0549	219P1A0568	20	
11	Dr. A PADMANABHAM	CSE-B	219P1A0569	219P1A0588	20	
12	D SAI SANDHYA	CSE-B	219P1A0589	219P1A05A8	20	
13	CH RENUKA DEVI	CSE-B	219P1A05A9	219P1A05C8	20	
14	K DEVI PRASANNA	CSE-	219P1A05C9	219P1A05E8	20	
15	B MESHAK RAJU	CSE-C	219P1A05E9	219P1A05G5	17	
16	T D L SUNEETHA	CSE-C	219P1A05G6	219P1A05I1	16	
17	K R S SPANDANA	CSE-C	219P1A05I2	219P1A05J6	15	

Coordinator

HOD

HOD